

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, April 15, 2015

The Skagit Transit Board of Directors met in regular session in Mount Vernon on Wednesday, April 15, 2015. Mayor Jill Boudreau called the meeting to order at 1:00 p.m. followed by the Pledge of Allegiance, Roll Call, and Introductions.

Members Present

Jill Boudreau, City of Mount Vernon Mayor, Chair
Ron Wesen, Skagit County Commissioner
Lisa Janicki, Skagit County Commissioner
Mike Anderson, City of Sedro Woolley, Mayor
Laurie Gere, City of Anacortes Mayor
Dale Ragan, City Mount Vernon, Council member
Rick DeGloria, City of Burlington Council member
Joe DeGloria, City of Burlington Council member
Soren Jensen, Labor Representative (non-voting member)

Staff Present

Dale O'Brien, Executive Director
Al Schaner, Maint & Facilities Manager
Joe Macdonald, Operations Supervisor
Mary Lozeau, Clerk to the Board

Member of Public:

Members Absent

Steve Sexton, City of Burlington, Mayor, Vice Chair

Providing Legal Counsel

I Public Comment: None.

II Consent / Action Items:

- a) Approval of Minutes
- b) Approval of Claims and Payroll
 - March Payroll Direct Deposits and Checks # 15320 - # 15351 \$ 511,335.95
 - March Direct federal withholding transfer..... ..\$ 100,755.89
 - March Checks # 30446 - #30545..... ..\$ 207,765.03

Ms. Gere moved to approve all Consent / Action items. Mr. Wesen seconded the motion. The motion passed unanimously.

III Full Discussion/Action Items:

a) Monthly Budget Update

Mr. O'Brien reported Skagit Transit received \$688,979 sales tax revenue in the month of March. This compares with \$667,641 in March of 2014. This is a 3.2% or \$21,338 increase over last year with a year to date increase of 5.0% or \$113,440.

Mr. O'Brien stated expenses included MOA Feasibility Study, Revenue Vehicles parts and supplies, and software annual maintenance renewal. Fuel is within budget and all other expenses were as expected.

Ms. Gere moved to approve the Monthly Budget Update. Mr. Rick DeGloria seconded the motion. The motion passed unanimously.

b) Fare Free Day for Project Homeless Connect

Mr. O'Brien stated Project Homeless Connect is a one-day event that aims to engage the local community and build sustainable partnerships to help end homelessness. Free services will be provided by local non-profits, businesses, and volunteers. The event will take place on Friday, September 11, 2015 at Skagit Valley College. Event organizers have requested Skagit Transit continue support of the event by operating fare free on September 11th. Mr. O'Brien reminded the

Board in the past the day has been advertised as Try Transit day where new riders can explore transit fare free.

Ms. Janicki moved to approve Fare Free Day for Project Homeless Connect. Mr. Anderson seconded the motion. The motion passed unanimously.

IV Executive Session:

Chair Boudreau announced that the Board would adjourn for an Executive Session to review the union contract. Ms. Boudreau stated that the estimated time for the session is 20 minutes.

The Executive Session began at 1:05 p.m.

At 1:29 p.m. Ms. Boudreau announced the Board will reconvene in 10 minutes.

Ms. Boudreau reconvened the meeting into open session at 1:37 p.m.

Ms. Gere moved to approve the Tentative Agreement with AFSCME Union. Mr. Rick DeGloria seconded the motion. The motion passed unanimously.

V Citizens' Advisory Committee:

Mr. O'Brien reported the committee did not to meet this month.

VI Information Items:

None.

VI Unfinished Business:

None.

VII New Business:

Mr. Anderson stated he has received calls from residents concerned about the lack of restrooms at Chuckanut Park & Ride. Mr. Anderson noted that some callers informed him they travel from Concrete to the Park & Ride to catch a bus or vanpool and before boarding they have no restroom to use. Mr. O'Brien stated staff made a decision not to provide public restrooms at Park & Rides for a multitude of reasons. Mr. O'Brien noted recently Port-a-Potties were reinstalled at March Point Park & Ride and staff will look at providing Port-a-Potties at Chuckanut Park & Ride. Ms. Boudreau requested staff bring details of progress on adding the Port-a-Potties to Chuckanut Park & Ride to the May meeting.

Ms. Boudreau adjourned the meeting at 1:40 p.m.

Mayor Jill Boudreau, Chair
Skagit Transit Board of Directors

Attest:

Mary Lozeau,
Clerk of Skagit Transit Board