

**SKAGIT TRANSIT
CITIZENS' ADVISORY COMMITTEE
MEETING MINUTES**

Thursday, April 10, 2014 5:00 p.m.
Skagit Station Conference Room
Mount Vernon, WA

Susan Pole called the meeting to order at 5:05 p.m.

Committee Members

Susan Pole
Valerie Rose
Dick Phillips
Tommie Yturralde
Caroline Nazareno
Louise Edens
Craig Edens
Joy Kane
Doris Brevoort

Skagit Transit

Troy Fair
Carolyn Chase

Members of the Public

None

I. Public Comment:

None.

II. Approval of minutes:

A motion to approve the minutes from the March meeting was made by Craig Edens and seconded by Louise Edens.

III. Notes from the field:

Troy Fair discussed potential changes to Flex Route 255 aimed at increasing ridership. Proposed changes include reversing the route's direction around the lake and removing dial-a-ride identification on buses used.

Fair also discussed increasing dial-a-ride ridership numbers and equated growth to improved scheduling efficiencies.

IV. General Update:

Caroline Nazareno discussed a conversation she had with Skagit Council of Government's Planner, Mark Hamilton about the creation of a special needs transportation committee. Nazareno has invited Hamilton to attend a CAC meeting.

Carolyn Chase gave an update on the Ride Pass program. This program is expected to go to the Skagit Transit Board of Directors in April - May at the latest.

Troy Fair gave an update on Community Transit's service to Darrington and emergency services transportation through the disaster area.

IV. Unfinished Business:

Following up on an issue discussed at the March CAC meeting, Troy Fair addressed dial-a-ride services for people following release from a hospital, dialysis treatment, and etc. Some of the circumstances discussed fell outside of Skagit Transit's current eligibility process and Fair said his staff would look

further into the issue. Joy Kayne spoke about the need to have a flexible process so that people who end up in a hospital can get DAR services upon discharge.

Susan Pole gave an update on the progress being made on the Transportation Day event.

V. New Business:

Valerie Rose addressed concerns about low ridership on the Route 185 and lack of community awareness in Bow and Edison. She said that she knows of businesses that would agree to put up a poster explaining the route. The group also addressed that the lack of signed bus stops in area is a deterrent and that one of the best ways to advertise is to have a stop.

The group discussed ideas to improve the rider guide and pocket service guide. Carolyn Chase said that a new version of the rider guide is scheduled to come out in September and she will bring a draft to CAC for comment. Caroline said that the Island Transit guide is a good example.

The group discussed interest in a change machine at Skagit Station to improve customer convenience. There was also interest in a digital database where lost items could be logged.

Susan Pole announced the May 2nd Coffee with the Mayor event to be held at Skagit Station. Advertising was discussed and sample posters were passed around for comment.

Discussion of a mission statement was tabled until the May CAC meeting.

VII. Adjournment

The meeting was adjourned at 6:10 p.m.

Susan Pole, Chair
Skagit Transit Citizens' Advisory Committee

Attest:

Carolyn Chase
Transit Planner