

**SKAGIT TRANSIT
CITIZENS' ADVISORY COMMITTEE
MEETING MINUTES**

Tuesday, May 10, 2016 5:05 p.m.
Skagit Station Conference Room
Mount Vernon, WA

The meeting was called to order at 5:05 p.m. A quorum was present.

Committee Members

Joy Kane
Whitney Fernandes
Dick Phillips
Lynne Jordan
Doris Brevoort
Joe Kunzler
Craig Edens
Louise Edens

Skagit Transit

Brad Windler
Coni Jones

Members of the Public

None

I. Introductions

Coni Jones introduced herself as the new Mobility Specialist. She reviewed her role in that she does public relations and outreach. That she used to commute from Oak Harbor to Mount Vernon on the bus. Her office is located in Skagit Station.

II. Public Comment

Doris Brevoort raised an issue of a rider who was left at a stop because the rider was walking too slow to the bus stop. She was out with another person who has mobility issues and she was at a bus stop and asked the driver to wait as the other person was moving slowly but was clearly in sight. The driver stated they had to stay on schedule and closed the door as they departed. Doris and the other rider waited 30 minutes for the next bus. Doris stated that the bus was on time, not late, and the driver was rude during their interaction.

III. Approval of Minutes:

Dick Phillips moved to approve the March 2016 minutes as presented with two small changes. The motion was seconded by Whitney Fernandes and passed unanimously.

IV. Summer 2016 Schedule

The assembled members voted unanimously to not hold a CAC meeting in either July or August. Joe Kunzler abstained from voting.

V. Bylaws

The group went through the existing By-Laws and discussed changes suggested by staff and CAC members. There was a quick review and three minor changes to the sections covered at the April CAC meeting. CAC members discussed the remaining sections of the By-Laws and made edits to those sections that were not previously covered. Brad Windler would update the draft By-Laws based upon today's discussion and re-distribute them in advance of the June meeting at which the CAC will vote to approve them.

VI. Staff Update

The Staff update was delayed until the June meeting as there was no time remaining.

VII. Adjournment

The meeting was adjourned at 6:00 PM.

Joy Kane, Chair
Skagit Transit Citizens' Advisory Committee

Attest:

Brad Windler
Service Development Planner