



SKAGIT TRANSIT

GOAL METHODOLOGY

Overall DBE Goals

For Skagit Transit

For Period:

October 1, 2016 - September 30, 2019

Overall Goals and Methodology
Skagit Transit
Federal Fiscal Years 2017-2019

Overall Goals (49 CFR part 26.45)

Name of Recipient: Skagit Transit

Goal Period: Federal Fiscal Years 2017, 2018, 2019 October 1, 2016 through September 30, 2019

DOT-assisted contract amount DBE Goal: 0% Race/Gender Neutral

Summary

Skagit Transit is the recipient of Federal Transit Administration's (FTA) Section 5307 annual apportionment to the Mount Vernon Urbanized Area. The funds are generally used for operational costs of employee wages and benefits, transit vehicle fuel, and insurance.

The following projects will be assisted with FTA funds (participation amount indicated in parenthesis) through existing and/or anticipated federal grant awards. The source of funding for the following contracts are:

FTA Section 5307 annual apportionment to the Puget Sound Regional Council (PSRC). Skagit Transit receives an annual apportionment from PSRC based on performance data submitted to the National Transit Database in an annual report.

Number and Type of Projects expected for this period:

1. Architectural and Engineering Services (80%)
2. Purchase of unmodified mass produced vehicles for transit vanpool program (80%)

Market Area:

Skagit, Whatcom, Island and Snohomish County for item number 1.
Washington State for item number 2.

Determination of Market Area:

1. Past procurements
2. Utilization of local market
3. Availability of product, and services for immediate needs

All calculations are for the period of October 1, 2016 to September 30, 2019

Step 1: The method used to calculate the relative availability of DBEs for Step 1 in accordance with 49 CFR part 26.45 (c) (1), DBE Directories and Census Bureau Data. The base figure was determined by first weighting the DOT project fund amount against the total DOT assisted dollars awarded to Skagit Transit (table 1).

Next we determined the relative availability of DBE contractors by researching the Washington State DBE directory for contractors within the project NAICS codes, and the Census Bureau Data by county for each project NAICS code (table 2).

The weight of the project fund times the availability determines the base weighted figure.

The total is expressed as a percentage to arrive at a rounded, weighted base figure (table 3).

TABLE 1

| NAICS Code | Project | Amount of DOT Assisted Funds on Project: | % of total DOT funds (weight) |
|---------------------------|-----------------------|--|-------------------------------|
| 541310 | Design/Engineering | \$648,748 | 0.8930 |
| 441229 | Vehicle Dealers | \$77,704 | 0.1070 |
| TOTAL FTA Assisted | Contract Funds | \$726,452 | 1 |

TABLE 2

| NAICS Code | Project | Number of DBEs available to perform work | Number of all firms available (including DBEs) | Relative Availability |
|------------------------|--------------------|--|--|---|
| 541310 | Design/Engineering | 6 | 413 | 0.0145 |
| 441229 | Vehicle Dealers | 0 | 432 | 0.00 |
| Combined Totals | | 6 | 845 | .71% Overall Availability of DBE's |

TABLE 3

| NAICS Code | Project | Weight | X | Availability | Weighted Base Figure |
|------------|--------------------|--------|---|--------------------------------------|----------------------|
| 541310 | Design/Engineering | 0.8930 | | 0.01453 | 0.0130 |
| 441229 | Vehicle Dealers | 0.000 | | 0.0000 | 0.0000 |
| | | | | TOTAL | 0.0130 |
| | | | | TOTAL EXPRESSES AS A % (*100) | 1.30% |
| | | | | Rounded, Weighted Base | 1% |

Step 2: This step is intended to adjust the “base figure” percentage from Step 1 so it reflects as accurately as possible the DBE participation the recipient would expect in the absence of discrimination.

Skagit Transit is adjusting the base figure from 1.30% to 0%. This decision is based on past DBE participation in contracting opportunities solicited by Skagit Transit.

Skagit Transit has sought public participation from minority, women’s and general contractor groups, by attending the North Puget Sound Small Business Summit hosted by the Community Transit on November 6, 2015. This fair was attended by regional public agencies where vendors and government contracting personnel from various agencies met to discuss upcoming projects and information on how to contract with their agency. DBE, Small Business Administration and Labor and Industries information was also disseminated at this venue.

Solicitation notifications for all procurements are emailed or faxed to vendors listed on Municipal Research and Service Center, Skagit Transit’s bidders list and procurement master list.

Skagit Transit has also sought public participation from community organizations through public meetings and public planning documents comment periods on up-coming projects.

Skagit Transit encourages DBE participation in all procurements, this is stated on our website and notices of advertisement for contracting opportunities. Our website also offers an opportunity for the public to submit comments to Skagit Transit regarding services and programs.

The contracting opportunities will be reviewed throughout the three year period to incorporate any additional federal funding received for additional projects. If the goal changes within the three year period due to changes in the anticipated projects funded with federal dollars, Skagit Transit will notify the public and FTA of the changes in accordance with the FTA required publication notification criteria.

PUBLIC NOTICE

Disadvantaged Business Enterprise (DBE) Goals For
Federal Fiscal Years 2017, 2018, 2019.

Public Comment Period - DBE Goals SKAGIT TRANSIT

Notice is hereby given that Skagit Transit has set its Disadvantage Business Enterprise goal for programs utilizing Federal Transit Administration funds for federal fiscal year 2017-2019 (October 1, 2016 through September 30, 2019). The DBE goal is zero percent (0%).

The goal was developed in accordance with the process described in US DOT's CFR 49 Part 26. A description of how the goal was developed is available for public inspection between 8 a.m. and 5 p.m. (PDT), Monday thru Friday at the address listed below. Public comments regarding Skagit Transit's DBE goal will be accepted for forty-five (45) days from the date of this notice.

Please mail or e-mail comments to: Motoko Pleasant, Skagit Transit, 600 County Shop Lane, Burlington, WA 98233 or mpleasant@skagittransit.org.