

**Skagit Transit
Board Of Directors
Agenda**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL OF MEMBERS**
- 4. PUBLIC COMMENT**
- 5. CONSENT / ACTION ITEMS**

All matters listed within the Consent Agenda have been distributed to each member of the Skagit Transit Board of Directors for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from Consent Action Items and placed on Regular Action Items by request.

- a) Approval of January Meeting Minutes Page 3-4
- b) Approval of Claims and Payroll
 - January Payroll Direct Deposit and Checks #14861 - #14916 \$527,053.10
 - January Direct Federal withholding transfer..... \$116,237.29
 - January Claims Checks #28915 - #29017..... \$587,216.08

6. FULL DISSCUSSION/ACTION ITEMS

- a) Monthly Budget Update Report..... Page 5 & Attachments
- b) Award Security Guard Services Contract #14-001-F Page 6

7. CITIZENS' ADVISORY COMMITTEE REPORT

8. INFORMATION ITEMS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, January 15, 2014

The Skagit Transit Board of Directors met in regular session in Burlington on Wednesday, January 15, 2014. Commissioner Kenneth Dahlstedt called the meeting to order at 1:00 p.m. followed by the Pledge of Allegiance, Roll Call, and Introductions.

Members Present: Commissioners Kenneth Dahlstedt and Ron Wesen; Sheriff Will Reichardt Skagit County; Mayor Mike Anderson, City of Sedro Woolley; Mayor Steve Sexton and Councilperson Garnor Bensen, City of Burlington; Mayor Laurie Gere, City of Anacortes; Mayor Jill Boudreau and Councilperson Dale Ragan, City of Mount Vernon; and Debbie Gabriel, AFSCME Union President.

Skagit Transit Representatives: Dale O'Brien, Executive Director; Troy Fair, Manager of Operations; and Mary Lozeau, Clerk of Board.

Members of the Public: Cecile Lahti, Everett.

I Public Comment:

Cecile stated that she travels from Everett to Bellingham with a two year old child. Cecile gave suggestions for traveling with a child on transit. Designated seats for passengers with children. A seat fastener to secure the child in the seat. Dale O'Brien stated seat belts are not required in the Fixed Route vehicles. Troy Fair stated that he is conducting research with other Washington State transit agencies to learn how they address similar concerns securing children. Cecile noted she is not concerned about crash protection and more concerned with holding a child for two hours.

II Consent / Action Items:

- a) Approval of Minutes
- b) Approval of Claims and Payroll
 - December Payroll Direct Deposits and Checks # 14789 - # 14827 \$ 494,781.44
 - December Direct federal withholding transfer \$ 102,389.54
 - December Checks # 28816 - # 28914 \$ 188,478.29

Mayor Jill Boudreau moved to approve all Consent / Action items. Mayor Steve Sexton seconded the motion. The motion passed unanimously.

III Full Discussion/Action Items:

- a) Monthly Budget Update

Dale O'Brien reported Skagit Transit received \$783,257 sales tax revenue in the month of December. This compares with \$754,764 in December of 2012. This is a 3.8 % or \$28,493 increase over last year with a year to date increase of the 7.2%, or \$634,135. Skagit Transit also received \$261,802 federal and state grant reimbursements.

Expenses included Technical Services for website upgrade. Capital expenditures included Alger Park & Ride construction. Dale noted fuel is within budget and all other expenses were as expected.

Mayor Jill Boudreau moved to approve the Monthly Budget Update. Commissioner Ron Wesen seconded the motion. The motion passed unanimously.

- b) Election of Chair and Vice Chair

Commissioner Dahlstedt opened the nominations for Chair and Vice Chair.

Mayor Steve Sexton made a motion to nominate Mayor Laurie Gere for Chair. Mayor Gere declined and nominated Mayor Jill Boudreau. Mayor Boudreau accepted the nomination. Commissioner Ron Wesen seconded the motion. The motion passed unanimously.

Mayor Mike Anderson made a motion to nominate Mayor Steve Sexton for Vice Chair. Mayor Sexton accepted the nomination. Mayor Jill Boudreau seconded the nomination. The motions passed unanimously.

IV Citizens' Advisory Committee Report

Troy Fair informed the Board he attended the last Citizens' Advisory Committee meeting. Troy stated two new members from Community Action joined the committee. Troy reported the major topic was activities for 2014. The committee discussed their commitment to participate in the Very Berry Days Parade and the Logger Day Parade.

V Information Items:

VI Unfinished Business:

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VII New Business:

Commissioner Kenneth Dahlstedt adjourned the meeting at 1:17 p.m.

Kenneth A. Dahlstedt, Chair
Skagit Transit Board of Directors

Attest:

Mary Lozeau, Clerk of Skagit Transit

SKAGIT TRANSIT

TO: Skagit Transit Board of Directors
FROM: Motoko Pleasant, Manager of Finance and Administration
SUBJECT: Budget Update for January 2014

INFORMATION:

The monthly budget reports are presented for your review. Items of interest are:

Revenues:

Skagit Transit received \$708,400 sales tax revenue in the month of January. This compares with \$ 724,799 in January of 2013. This is a 2.3% or \$16,399 decrease over last year with a year to date decrease of the same.

Expenses:

- Professional Service – Cook Road Realignment Project with City of Sedro Woolley
- Revenue Vehicle Parts/Supplies

- ◆ Fuels – Currently within budget.

All other expenses were as expected.

The Reserve Accounts currently are:

	<u>January 2014</u>	<u>January 2013</u>
Operating	\$2,090,495	\$2,087,554
Facilities	400,000	400,000
Capital Replacement	3,850,818	3,844,839
Non-Designated	2,161,891	2,158,802
Total Reserves =	\$ 8,503,204	\$ 8,491,195

RECOMMENDATION:

Staff recommends the Board approve the monthly budget reports.

BUDGET IMPACT:

None.

SKAGIT TRANSIT

TO: Skagit Transit Board of Directors
FROM: Ben Haigh, Maintenance and Facilities Manager
SUBJECT: Award Security Guard Services Contract #14-001-F

INFORMATION:

Skagit Transit's existing Security Guard Services Contract #08-017-F expires February 28, 2014 with no renewal options remaining. Request For Proposals (RFP) #14-001-F was published January 3, 2014 and advertised in Skagit Valley Herald's legal section. Public notices were also posted at the MOA, Skagit Station, and on Skagit Transit's website. Solicitation notices were sent to all seventeen security guard companies on the Vendor Bid List.

Representatives from nine security companies attended the non-mandatory Pre-Proposal Conference held at Skagit Station on January 17, 2014 and nine companies were placed on the Planholders' List. Of these Planholders, one submitted a No Bid Notice and four used the Public Disclosure Request process to receive information on the existing contract. One Addendum was issued to answer questions from prospective Proposers and revise the pricing sections of the RFP. Six proposals were received by the deadline specified in the RFP; however, one (Transworld Security Services) was rejected as non-responsive for failure to comply with and adhere to the requirements of the RFP.

A three-member Evaluation Committee met on 2/6/14 to evaluate and score five responsive proposals. Committee Members were: Ben Haigh, Maintenance and Facilities Manager (Project Manager), Troy Fair, Operations Manager, and Robert Gummere, Operations Supervisor. Committee final scores determined that the top three highest scoring Proposers selected for interviews/presentations were: Olympic Security Services, Inc., G4S Security Solutions (USA), Inc., and Puget Sound Security, Inc.

Olympic Security	239	Parker Corp. Services (Pacific Security)	208
G4S Security	232	Securitas Security Services, Inc.	189
Puget Sound Security	213		

Prior to interviews held on 2/10/14 at the MOA, Committee Member Troy Fair was replaced by Aggie Juarez, Facilities Supervisor. The Committee evaluated the top three candidates using different criteria. Out of a possible 300 total points per Proposer, post-interview scores were: G4S Security – 254 points / Olympic Security – 232 points / Puget Sound Security – 217 points.

RECOMMENDATION:

Skagit Transit staff recommends that the Security Guard Services Contract #14-001-F be awarded to G4S Security Solutions (USA), Inc.

BUDGET IMPACT:

2014 Approved Budget for Security Guard Services	\$90,000.00
Average Annual Cost, Current Contract	\$85,494.00
YTD Cost 5 th Year, Current Contract	\$74,896.00

SKAGIT TRANSIT

FINANCE RECAP

CASH AND INVESTMENTS AT January 2014

CASH	Book Balance	
	Total Month Ending Cash	\$6,669,824.68
INVESTMENTS		
	Designated Capital Reserve Account	
	Facilities	\$400,000.00
	Operating	\$2,090,495.00
	Expansion	\$0.00
	Capital Replacement	\$3,850,818.00
		<u>\$6,341,313.00</u>
	Non-designated investments	\$2,161,891.00
	Total Investments	<u>\$8,503,204.00</u>
		<u>\$15,173,028.68</u>

CHECK APPROVALS REQUESTED:

Payroll - Dated January 2014	
Checks 14861 through 14916 and Direct Deposits	\$527,053.10
Federal Withholding Direct Payment	\$116,237.29
	<u>\$643,290.39</u>
Claims - Dated January 27, 2014	
Checks 28915 through 28971	\$501,113.57
Claims - Dated February 7, 2014	
Checks 28972 through 29017	\$86,102.51
	<u>\$587,216.08</u>
	<u>\$643,290.39</u>
	<u>\$643,290.39</u>
EXPENSES	
Operating Expense	\$877,839.44
Capital Expense	\$559.41
	<u>\$878,398.85</u>

TOTAL EXPENSES

\$878,398.85



PAYROLL APPROVAL

I hereby certify that the attached payroll checks are in payment for employee services and are valid and correct to the best of my knowledge.

Motoko Pleasant, Skagit Transit Treasurer/Auditor

We, the undersigned Board Members of Skagit Transit do hereby certify that payroll check numbers 14861 through 14916 and electronic paychecks in the amount of \$527,053.10 and direct federal withholding transfer in the amount of \$116,237.29 for a total of \$643,290.39 are approved for payment this 19th day of February 2014.

Jill Boudreau, Chairman, Skagit Transit Board of Directors

SKAGIT TRANSIT
DRAW CHECK RUN
1/15/14

Date	Document Number	Employee ID	Employee Name	Amount
1/15/2014	140115001	1297	John A. Alden	800.00
1/15/2014	140115002	2265	Jeanine Ballenger	700.00
1/15/2014	140115003	2625	Kelly L. Borden	800.00
1/15/2014	140115004	2701	Alan R. Brooks	300.00
1/15/2014	140115005	2707	Brett A. Brooks	300.00
1/15/2014	140115006	3001	Mark W. Carabba	600.00
1/15/2014	140115007	3822	Shelly M. Craig	600.00
1/15/2014	140115008	4795	Dennis M. Digges	1,000.00
1/15/2014	140115009	6290	Andrew C. Forst	800.00
1/15/2014	140115010	7300	Debra A. Gabriel	500.00
1/15/2014	140115011	8702	Jeremy J. Hoffmann	900.00
1/15/2014	140115012	8800	Robert H. Hughes	800.00
1/15/2014	140115013	10397	Agustine Juarez	800.00
1/15/2014	140115014	3290	Karen L. King	600.00
1/15/2014	140115015	12405	Gregory A. Latham	1,000.00
1/15/2014	140115016	12410	Loreta A. Law	1,000.00
1/15/2014	140115017	12460	Susan G. Libby	1,000.00
1/15/2014	140115018	12717	Mary J. Lozeau	500.00
1/15/2014	140115019	13131	MarySue L. Moffet	1,000.00
1/15/2014	140115020	13600	Joshua C. Musser	500.00
1/15/2014	140115021	17100	Paula M. Nehez	900.00
1/15/2014	140115022	15040	Cesar A. Olvera-Chavero	300.00
1/15/2014	140115023	15050	Janae M. Oosterhof	1,000.00
1/15/2014	140115024	16498	Motoko Pleasant	1,500.00
1/15/2014	140115025	18301	Tami J. Rice	300.00
1/15/2014	140115026	18400	Ashley G. Rodgers	900.00
1/15/2014	140115027	19100	Timothy A. Schoerner	1,000.00
1/15/2014	140115028	19509	Kimberly A. Siplin	500.00
1/15/2014	140115029	19630	Marcia L. Smith	1,000.00
1/15/2014	140115030	20265	Margie L. Tsuffis	900.00
1/15/2014	140115031	23333	Rhonda F. Wahlgren	900.00
1/15/2014	14861	1200	Douglas R. Adkins	1,000.00
1/15/2014	14862	6270	Scott K. Ferguson	500.00
1/15/2014	14863	7350	Antonio Garcia	300.00
1/15/2014	14864	7400	Annavieve S. Givens	1,000.00
1/15/2014	14865	7560	Robert A. Gummere	2,000.00
1/15/2014	14866	15035	Fred J. Olander	500.00
1/15/2014	14867	16530	Edward C. Pole	200.00
1/15/2014	14868	1200	Douglas R. Adkins	303.07
1/15/2014	14869	15099	Phillip J. Oakam	303.07
1/15/2014	14870	1150	Daniel M. Adams	303.07
1/15/2014	14871	1297	John A. Alden	404.10
1/15/2014	14872	6029	Samuel J. Erickson	404.10
1/15/2014	14873	8702	Jeremy J. Hoffmann	404.10
1/15/2014	14874	10350	Paul R. Jones	404.10
1/15/2014	14875	10397	Agustine Juarez	303.07
1/15/2014	14876	12405	Gregory A. Latham	404.10
1/15/2014	14877	13100	David M. Miller	303.07
1/15/2014	14878	14006	Gregg S. Nehez	303.07
1/15/2014	14879	15040	Cesar A. Olvera-Chavero	303.07
1/15/2014	14880	19000	Allan G. Schaner	0.00
1/15/2014	14881	19100	Timothy A. Schoerner	404.10
1/15/2014	14882	2445	Wayne H. Simmons	303.07
1/15/2014	14883		VOID	0.00
1/15/2014	14914	19000	Allan G. Schaner	404.10
			Report Total	<u>34,453.26</u>

APPROVED: Wubudewant

DATE: 1/31/2014

SKAGIT TRANSIT
PAYROLL CHECK RUN
1/31/14

Date	Number	Employee ID	Employee Name	Amount
1/31/2014	14886	1200	Douglas R. Adkins	1,478.79
1/31/2014	14887	2062	Michael S. Barrett	3,172.74
1/31/2014	14888	2313	Tanya M. Bigge	2,422.13
1/31/2014	14889	2444	Jeffrey L. Blankenship	2,444.66
1/31/2014	14890	2750	Lisa E. Brown	96.27
1/31/2014	14891	4650	Stephen M. Dean	2,615.44
1/31/2014	14892	6270	Scott K. Ferguson	455.83
1/31/2014	14893	7350	Antonio Garcia	1,685.49
1/31/2014	14894	7400	Annalieve S. Givens	1,800.90
1/31/2014	14895	7560	Robert A. Gummere	1,749.88
1/31/2014	14896	8102	Tina J. Hawes	1,303.32
1/31/2014	14897	10058	Soren Jensen	686.61
1/31/2014	14898	12435	William R. Lee	1,773.38
1/31/2014	14899	15035	Fred J. Olander	2,137.74
1/31/2014	14900	15096	Phillip J. Oskam	3,090.92
1/31/2014	14901	15870	Pamela J. Parker	841.89
1/31/2014	14902	15975	Michelle L. Petersen	105.44
1/31/2014	14903	16530	Edward C. Pole	2,748.49
1/31/2014	14904	18671	Valerie J. Rose	112.31
1/31/2014	14905	20100	Jason M. Tepper	2,350.18
1/31/2014	14906	21000	Harold S. Tuller	2,067.51
1/31/2014	14907		VOID	0.00
1/31/2014	14908		VOID	0.00
1/31/2014	14909		VOID	0.00
1/31/2014	130131TP1	9401	Lyle T. Iddings	0.00
1/31/2014	140131001	1150	Daniel M. Adams	2,939.97
1/31/2014	140131002	1297	John A. Alden	2,588.51
1/31/2014	140131003	1320	Jilene L. Allen	2,875.78
1/31/2014	140131004	2000	Jay N. Andrew	1,409.28
1/31/2014	140131005	2265	Jeanine Ballenger	2,371.81
1/31/2014	140131006	2160	Jack N. Bates	3,107.90
1/31/2014	140131007	2625	Kelly L. Borden	1,822.24
1/31/2014	140131008	2640	Cynthia Bradshaw	2,028.42
1/31/2014	140131009	2701	Alan R. Brooks	1,874.81
1/31/2014	140131010	2707	Brett A. Brooks	2,486.84
1/31/2014	140131011	2800	Douglas L. Buchanan	2,059.64
1/31/2014	140131012	3001	Mark W. Carabba	1,845.68
1/31/2014	140131013	3080	Connie M. Carpenter	2,806.22
1/31/2014	140131014	3250	Moises G. Cerrillo	2,864.62
1/31/2014	140131015	3400	Chris R. Chidley	4,323.20
1/31/2014	140131016	3131	Mark Condran	1,953.97
1/31/2014	140131017	3711	Young S. Coltran	2,844.16
1/31/2014	140131018	3822	Shelly M. Craig	2,471.22
1/31/2014	140131019	3900	Patti D. Curbow	1,864.77
1/31/2014	140131020	4795	Dennis M. Digges	3,172.13
1/31/2014	140131021	5000	David A. DiRito	2,182.56
1/31/2014	140131022	6029	Samuel J. Erickson	3,015.00
1/31/2014	140131023	6250	Troy W. Fair	4,774.81
1/31/2014	140131024	6275	Whitney F. Farnandes	2,742.66
1/31/2014	140131025	6290	Andrew C. Forst	2,310.30
1/31/2014	140131026	2620	Jeanine K. Fulton	1,956.34
1/31/2014	140131027	7300	Debra A. Gabriel	1,780.27
1/31/2014	140131028	8030	Benjamin C. Haigh	5,786.86
1/31/2014	140131029	8097	Gayle M. Hautiz	3,074.01
1/31/2014	140131030	8702	Jeremy J. Hoffmann	2,459.81
1/31/2014	140131031	8800	Robert H. Hughes	2,575.34
1/31/2014	140131032	19900	Melinda A. Hunter	2,262.76
1/31/2014	140131033	8900	Cherlyn D. Hurley	3,044.98
1/31/2014	140131034	8957	Rick M. Hurt	2,894.94

APPROVED: *Handwritten Signature*

DATE: 1/31/2014

SKAGIT TRANSIT
PAYROLL CHECK RUN
1/31/14

Date	Number	Employee Name	Employee ID	Amount
1/31/2014	140131035	Susan E. Husk	8870	3,136.77
1/31/2014	140131036	Lyle T. Iddings	9401	2,122.89
1/31/2014	140131037	Paul R. Jones	10350	3,438.78
1/31/2014	140131038	Agustine Juarez	10397	2,836.54
1/31/2014	140131039	Karen L. King	3290	2,525.54
1/31/2014	140131040	Gregory A. Latham	12405	2,730.02
1/31/2014	140131041	Loretta A. Law	12410	2,292.62
1/31/2014	140131042	Susan G. Libby	12460	1,844.16
1/31/2014	140131043	Mary J. Lozeau	12717	2,992.02
1/31/2014	140131044	Joseph G. Macdonald	13020	3,161.64
1/31/2014	140131045	Scott D. MacFarlane	13040	2,965.95
1/31/2014	140131046	Alfredo G. Martinez	13085	2,561.72
1/31/2014	140131047	David M. Miller	13100	3,657.55
1/31/2014	140131048	MarySue L. Moffet	13131	1,399.48
1/31/2014	140131049	Traci L. Moses	2715	1,867.18
1/31/2014	140131050	Gary M. Murray	13500	2,806.53
1/31/2014	140131051	Joshua C. Musser	13600	1,943.20
1/31/2014	140131052	Gregg S. Nehez	14006	3,063.47
1/31/2014	140131053	Paula M. Nehez	17100	2,630.22
1/31/2014	140131054	Byron S. Nelson	14200	2,899.11
1/31/2014	140131055	Barbara L. Nelson	14100	1,240.03
1/31/2014	140131056	Mari L. Nelson	3385	3,316.01
1/31/2014	140131057	Oswald J. Norris	14300	2,429.06
1/31/2014	140131058	Leslie H. O'Neill	15055	1,842.91
1/31/2014	140131059	Dale S. O'Brien	15025	6,350.12
1/31/2014	140131060	Cesar A. Olvera-Chavero	15040	2,510.66
1/31/2014	140131061	Janae M. Oosterhof	15050	2,477.18
1/31/2014	140131062	John R. Phillips	16010	121.29
1/31/2014	140131063	Motoko Pleasant	16498	3,482.61
1/31/2014	140131064	Jimmy S. Plumb	16511	2,876.43
1/31/2014	140131065	Brooks R. Poston	16500	2,568.19
1/31/2014	140131066	Nikki A. Pritchard	17000	1,755.01
1/31/2014	140131067	Tiffany A. Pulley	17050	2,688.65
1/31/2014	140131068	Jaydine R. Rana	17902	1,896.54
1/31/2014	140131069	Wade B. Reinemer	18150	2,725.55
1/31/2014	140131070	Tami J. Rice	18301	1,894.06
1/31/2014	140131071	Ashley G. Rodgers	18400	634.85
1/31/2014	140131072	Flo-Lee Rommen	18662	3,547.90
1/31/2014	140131073	Margaret L. Root	23553	2,566.53
1/31/2014	140131074	Janice M. Rose	18670	2,815.10
1/31/2014	140131075	Laura L. Rosenberg	18672	1,817.32
1/31/2014	140131076	Kelly F. Roughton	18690	2,683.44
1/31/2014	140131077	Heidi R. Saldivar	2650	2,568.79
1/31/2014	140131078	Allan G. Schaner	19000	4,440.21
1/31/2014	140131079	Timothy A. Schoemer	19100	1,934.81
1/31/2014	140131080	Larry W. Shelly	19475	3,031.58
1/31/2014	140131081	Wayne H. Stimmoms	2445	3,065.44
1/31/2014	140131082	Kimberly A. Siplin	19509	2,459.97
1/31/2014	140131083	Michael E. Sisson	19525	1,910.68
1/31/2014	140131084	Scott F. Slater	19600	2,433.90
1/31/2014	140131085	Marcia L. Smith	19630	2,872.90
1/31/2014	140131086	Shari D. Stamey	19779	3,137.47
1/31/2014	140131087	Joseph C. Stivala	19810	1,910.62
1/31/2014	140131088	Thomas M. Taylor	20000	1,455.84
1/31/2014	140131089	Margie L. Tsuffis	20265	1,617.72
1/31/2014	140131090	Dirk E. VanDyke	21980	1,875.90
1/31/2014	140131091	Kyle Vogt	22100	2,775.94
1/31/2014	140131092	Rhonda F. Wahlgren	23333	2,636.94
1/31/2014	140131093	Ian Watson	23901	3,735.10
1/31/2014	140131094	Rick G. White	23415	3,457.14

Watburd

DATE: 1/31/2014

APPROVED:

SKAGIT TRANSIT
PAYROLL CHECK RUN
1/31/14

Date	Number	Employee Name	Employee ID	Amount
1/31/2014	140131095	Timothy T. Woivod	23750	1,808.14
1/31/2014	140131096	Harold W. Wood	23755	3,133.08
1/31/2014	140131097	Kenneth D. Woods	24009	3,065.36
1/31/2014	140131098	Doug E. Zempel	26200	2,776.02
1/15/2014	EFTPS BATAWA	INTERNAL REVENUE SERVICE		3,143.48
1/31/2014	JANUARY LINCOLN	LINCOLN FINANCIAL		15,178.73
1/31/2014	FEBRUARY AFLAC	AFLAC LV246		1,279.51
1/31/2014	JANUARY 401	US BANK GREAT WEST 401		54,779.35
1/31/2014	JANUARY EFTPS	INTERNAL REVENUE SERVICE		112,803.06
1/31/2014	January 457	US BANK GREAT WEST 457		6,849.93
1/31/2014	14910	WA STATE SUPPORT REGISTRY		583.00
1/31/2014	14911	WASHINGTON COUNTIES INS FUND		564.52
1/31/2014	14912	CHAPTER 13 TRUSTEE		425.00
1/31/2014	14913	WSCCE, AFSCME, AFL-CIO		2,848.47
1/31/2014	14915	VSP		2,026.44
1/31/2014	14916	ASSOCIATION OF WASHINGTON CITIES		117,533.78
1/31/2014	JANUARY TP EFTPS	INTERNAL REVENUE SERVICE		290.75
	Report Total			608,837.13

APPROVED: VerbuReact

DATE: 1/31/2014



CLAIMS VOUCHER APPROVAL

I hereby certify that the goods and or services charged on the attached claims listing have been furnished to the best of my knowledge. I further certify the claims above to be valid and correct.

Motoko Pleasant, Skagit Transit Treasurer/Auditor

We, the undersigned Board Members of Skagit Transit do hereby certify that check numbers 28915 through 29017 in the amount of \$587,216.08 are approved for payment this 19th day of February 2014.

Jill Boudreau, Chairman, Skagit Transit Board of Directors

SKAGIT TRANSIT AP CHECK RUN
JANUARY 27, 2014

DATE	CHECK #	VENDOR	DESCRIPTION	AMOUNT
1/27/2014	28915	A-1 MOBILE LOCK & KEY, INC.	LOCKS & KEYS	81.38
1/27/2014	28916	ACE SELF STORAGE	STORAGE LEASE	150.00
1/27/2014	28917	ALPINE FIRE & SAFETY	FIRST AID SUPPLIES	131.59
1/27/2014	28918	AMERICANEAGLE.COM, INC.	WEB DESIGN/HOSTING	450.00
1/27/2014	28919	ASSOCIATED PETROLEUM	BULK DIESEL/FUEL	33,696.42
1/27/2014	28920	AT&T MOBILITY	MDT TECHNOLOGY	475.05
1/27/2014	28921	BARON TELECOMMUNICATIONS	TELEPHONE SERVICES	268.00
1/27/2014	28922	BLACK ROCK CABLE	FIBER OPTIC SVC	631.90
1/27/2014	28923	BJDGET TOWING & REPAIR	VEHICLE TOWING	271.25
1/27/2014	28924	BURLINGTON CHAMBER OF COMMERCE	MEMBERSHIP	150.00
1/27/2014	28925	CASCADE NATURAL GAS	UTILITIES	1,025.35
1/27/2014	28926	CITY OF ANACORTES	UTILITIES	25.03
1/27/2014	28927	CITY OF MOUNT VERNON	UTILITIES	867.88
1/27/2014	28928	CITY OF SEDRO-WOOLLEY	PLANNING DEPT.	9,980.37
1/27/2014	28929	CUDA WASHINGTON	PARTS/SUPPLIES	227.76
1/27/2014	28930	DESIGN SPACE MODULAR BUILDINGS, INC.	BUILDING LEASE	779.10
1/27/2014	28931	DIVERSINT, INC.	COMPUTER SUPPORT	1,491.72
1/27/2014	28932	DRAINAGE DISTRICT #14	UTILITIES	561.00
1/27/2014	28933	EKREM HARDWARE	OPERATING SUPPLIES	24.79
1/27/2014	28934	ELITE AUTO GLASS/GLASS PRO	GLASS REPAIR	137.31
1/27/2014	28935	FRONTIER	UTILITES	176.22
1/27/2014	28936	FSX, INC.	PARTS/SUPPLIES	2,604.00
1/27/2014	28937	G.E.CAPITAL SERVICES	COPIER LEASE	433.81
1/27/2014	28938	GEIGER'S CUSTOM CLEANING, INC.	CUSTODIAL SERVICES	2,810.82
1/27/2014	28939	GREAT AMERICA FINANCIAL SERVICES	COPIERS/MAINT CONTRACT	186.29
1/27/2014	28940	THE HOSE SHOP, INC.	PARTS/SUPPLIES	28.99
1/27/2014	28941	INDUSTRIAL ELECTRIC & MACHINE	SMALL TOOLS/EQUIPMENT	1,382.08
1/27/2014	28942	JOHN'S AUTO TOGGERY	PARTS/SUPPLIES	48.82
1/27/2014	28943	KCDA PURCHASING COOPERATIVE	PARTS/SUPPLIES	76.47
1/27/2014	28944	LAMINATOR WAREHOUSE	OFFICE SUPPLIES	72.57
1/27/2014	28945	LANGABEER & TULL, P.S.	LEGAL FEES	831.25
1/27/2014	28946	LITHTEX NW - SKAGIT OFFICE	PRINTING	774.44
1/27/2014	28947	LITHTEX NORTHWEST	PRINTING	48.69
1/27/2014	28948	LOWE'S HIW, INC.	OPERATING SUPPLIES	104.64
1/27/2014	28949	MCI WORLDCOM	LD TELEPHONE	81.27
1/27/2014	28950	MITCHELL 1	PARTS/SUPPLIES	1,544.25
1/27/2014	28951	NELSON PETROLEUM, INC.	FUEL/LUBRICANTS	3,319.05
1/27/2014	28952	NORTHWEST CASCADE, INC.	RENTAL SANITATION	112.50
1/27/2014	28953	OFFICE DEPOT	OFFICE SUPPLIES	792.73
1/27/2014	28954	ON-HOLD CONCEPTS, INC.	PROFESSIONAL SVCS	85.00
1/27/2014	28955	PITNEY BOWES CREDIT CORP	POSTAGE METER EQUIP.	233.15
1/27/2014	28956	PUGET SOUND ENERGY	UTILITIES	2,980.79
1/27/2014	28957	RAINBOW ENTERPRISES	SEPTIC SERVICES	671.00
1/27/2014	28958	SKAGIT COUNCIL OF GOVERNMENTS	ANNUAL MEMBERSHIP	4,989.00
1/27/2014	28959	SEASIDE AUTOBODY	VEHICLE REPAIRS	2,915.03
1/27/2014	28960	SKAGIT COUNTY GOVT INFORMATION SERVICES	VIDEO PRODUCTION	3,337.79
1/27/2014	28961	SKAGIT FARMERS SUPPLY	OPERATING SUPPLIES	26.32
1/27/2014	28962	SKAGIT PUBLISHING	ADVERTISING	614.89
1/27/2014	28963	SKAGIT-WHATCOM ELECTRONICS	PARTS/SUPPLIES	54.20
1/27/2014	28964	SMALL & MID-SIZE TRANSIT ALLIANCE	PARTS/SUPPLIES	2,072.00
1/27/2014	28965	SUMMIT LAW GROUP	LEGAL FEES	4,127.00
1/27/2014	28966	VERIZON WIRELESS	TELEPHONE/CELLULAR SVC	804.04
1/27/2014	28967	WOODY'S CARWASH	VEHICLE WASHING	3,387.75
1/27/2014	28968	WA STATE DEPT. OF ECOLOGY	PERMIT	543.00
1/27/2014	28969	WA STATE EMPLOYMENT SECURITY DEPT.	UNEMPLOYMENT INSURANC	16,151.40
1/27/2014	28970	WA STATE TRANSIT INSURANCE POOL	2014 CONTRIBUTIONS	346,964.00
1/27/2014	28971	ZEP SALES & SERVICE	CLEANING/SANITATION	448.93
1/27/2014	ACH	WA STATE DEPT. OF LABOR & INDUSTRIES	L&I 4TH QTR INSURANCE	43,861.49

TOTAL \$ 501,113.57

APPROVED BY:

[Signature]
R. De Gloria

DATE:

1/28/2014

SKAGIT TRANSIT AP CHECK RUN
FEBRUARY 7, 2014

DATE	CHECK #	NAME	DESCRIPTION	AMOUNT
2/7/2014	28972	A-1 MOBILE LOCK & KEY, INC.	LOCKS & KEYS	292.95
2/7/2014	28973	ARAMARK UNIFORM SERVICES	CLEANING/SANITATION	453.06
2/7/2014	28974	ASSOCIATED PETROLEUM	BULK DIESEL/FUEL	40,527.74
2/7/2014	28975	BARON TELECOMMUNICATIONS	TELEPHONE SYSTEM	381.92
2/7/2014	28976	BAY HILL STORAGE	STORAGE RENTAL	58.50
2/7/2014	28977	BLADE CHEVROLET	PARTS/SUPPLIES	2,631.37
2/7/2014	28978	BLACK ROCK CABLE	UTILITIES	631.90
2/7/2014	28979	BUDGET TOWING & REPAIR	VEHICLE TOWING	305.16
2/7/2014	28980	CASCADE NATURAL GAS	UTILITIES	822.16
2/7/2014	28981	CITY OF BURLINGTON	UTILITIES	934.53
2/7/2014	28982	CTS LANGUAGE LINK	TRANSLATION SERVICES	42.68
2/7/2014	28983	CUMMINS NORTHWEST, LLC	PARTS/SUPPLIES	1,100.27
2/7/2014	28984	CUSTOM EMBROIDERY	PROMOTIONAL ITEMS	78.10
2/7/2014	28985	DATAQUEST	EMPLOYEE RECRUITMENT	173.50
2/7/2014	28986	DB SECURE SHRED	DOCUMENT SHREDDING	39.04
2/7/2014	28987	DIVERSINT, INC.	FIBER OPTICS	951.55
2/7/2014	28988	DRUG FREE BUSINESS	DRUG & ALCOHOL TESTIN	345.00
2/7/2014	28989	EKREM HARDWARE	OPERATING SUPPLIES	28.30
2/7/2014	28990	EL MUNDO COMMUNICATIONS, INC.	ADVERTISING	42.00
2/7/2014	28991	EMMETT KOELSCH COACHES	PARTS/SUPPLIES	635.46
2/7/2014	28992	FASTENAL COMPANY	PARTS/SUPPLIES	345.29
2/7/2014	28993	FRONTIER	UTILITES	1,833.49
2/7/2014	28994	GARNER'S NORTHWEST, INC.	CONTRACT SERVICES	2,099.47
2/7/2014	28995	GILLIG LLC	PARTS/SUPPLIES	3,017.36
2/7/2014	28996	GRAINGER INC.	PARTS/SUPPLIES	435.60
2/7/2014	28997	THE HOSE SHOP, INC.	PARTS/SUPPLIES	43.90
2/7/2014	28998	LOWE'S HW, INC.	OPERATING SUPPLIES	232.29
2/7/2014	28999	LYNDALE GLASS, INC.	GLASS REPAIR	117.14
2/7/2014	29000	MISTER T'S TROPHIES	INCENTIVES/AWARDS	119.46
2/7/2014	29001	MOBILE ARMORED	CONTRACT SERVICES	260.00
2/7/2014	29002	MORTENSON SIGNS	VEHICLE SIGNAGE	448.86
2/7/2014	29003	MUNCIE TRANSIT SUPPLY	PARTS/SUPPLIES	59.95
2/7/2014	29004	NORTH AMERICAN BUS INDUSTRIES, INC.	PARTS/SUPPLIES	587.97
2/7/2014	29005	OFFICE DEPOT	OFFICE SUPPLIES	96.89
2/7/2014	29006	ON-HOLD CONCEPTS, INC.	PROFESSIONAL SVCS	85.00
2/7/2014	29007	VOID	VOID	0.00
2/7/2014	29008	THE PARTS STORE	PARTS/SUPPLIES	4,019.58
2/7/2014	29009	VOID	VOID	0.00
2/7/2014	29010	PAT RIMMER TIRE CENTER	TIRES & TUBES	6,745.95
2/7/2014	29011	PUGET SOUND ENERGY	UTILITIES	2,322.52
2/7/2014	29012	PUD #1 OF SKAGIT COUNTY	UTILITIES	491.86
2/7/2014	29013	SEASIDE AUTOBODY	REPAIRS OTHERS	1,061.06
2/7/2014	29014	SEDRO-WOOLLEY AUTO PARTS	PARTS/SUPPLIES	2,229.75
2/7/2014	29015	SKAGIT STATE BANK	BUSINESS EXPENSES	6,691.74
2/7/2014	29016	WASTE MANAGEMENT/SKAGIT	CLEANING/SANITATION	274.94
2/7/2014	29017	ZEP SALES & SERVICE	CLEANING/SANITATION	2,007.25
TOTAL \$				86,102.51

APPROVED BY:  R.D. 66666 DATE: 2/07/2014

Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014

		Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget
Income					
TRANSIT PASSENGER FARES					
401010	Full Adult Fares	35,587.17	35,587.17	330,000.00	(89.22)%
401020	Senior Disabled Reduced Fares	1,147.50	1,147.50	30,000.00	(96.17)%
401030	Student Fares	27.00	27.00	25,000.00	(99.89)%
401040	Youth Fares	552.00	552.00	30,000.00	(98.16)%
401050	DAR Donations	439.01	439.01	10,000.00	(95.61)%
401070	Vanpool	33,404.94	33,404.94	400,000.00	(91.65)%
	Total TRANSIT PASSENGER FARES	71,157.62	71,157.62	825,000.00	(91.37)%
NON TRANSPORTATION REVENUE					
407030	Building Rental	606.34	606.34	8,000.00	(92.42)%
407031	Meeting Room Rental	225.00	225.00	8,000.00	(97.19)%
407040	Investment Interest Income	874.83	874.83	12,000.00	(92.71)%
407990	Other Non-Transportation Revenue	72.41	72.41	3,130,967.00	(100.00)%
407991	Reduced Fare ID	3.00	3.00	0.00	0.00%
	Total NON TRANSPORTATION REVENUE	1,781.58	1,781.58	3,158,967.00	(99.94)%
TRANSIT SYSTEM TAXES					
408020	Sales Taxes	708,400.30	708,400.30	8,505,000.00	(91.67)%
	Total TRANSIT SYSTEM TAXES	708,400.30	708,400.30	8,505,000.00	(91.67)%
OTHER GRANTS & CONTRIBUTIONS					
409010	Local Grants General Operating	0.00	0.00	2,500.00	(100.00)%
	Total OTHER GRANTS & CONTRIBUTIONS	0.00	0.00	2,500.00	(100.00)%
STATE GRANTS & CONTRIBUTIONS					
411010	State Grant Operating Assistance	0.00	0.00	411,715.00	(100.00)%
414000	State Capital Contributions	27,777.53	27,777.53	385,943.00	(92.80)%
	Total STATE GRANTS & CONTRIBUTIONS	27,777.53	27,777.53	797,658.00	(96.52)%
FEDERAL GRANTS & CONTRIBUTIONS					

**Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014**

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget
413010 Federal Grant Operating Assistance	0.00	0.00	1,811,523.00	(100.00)%
414100 Federal Capital Contributions	0.00	0.00	508,378.00	(100.00)%
Total FEDERAL GRANTS & CONTRIBUTIONS	0.00	0.00	2,319,901.00	(100.00)%
Total Income	809,117.03	809,117.03	15,609,026.00	(94.82)%
Expense				
SALARIES & WAGES				
501010 Operators' Salaries and Wages	180,403.15	180,403.15	2,547,973.00	92.92%
501020 Other Salaries and Wages	184,730.11	184,730.11	2,360,846.00	92.18%
Total SALARIES & WAGES	365,133.26	365,133.26	4,908,819.00	92.56%
FRINGE BENEFITS				
502010 Employer's FICA Expense	35,117.37	35,117.37	425,932.00	91.76%
502020 401a Pension Plan	22,534.16	22,534.16	278,387.00	91.91%
502030 Medical Insurance	106,074.36	106,074.36	1,529,681.00	93.07%
502040 Dental /Vision Insurance	12,515.48	12,515.48	143,473.00	91.28%
502050 Life Insurance Plans	252.37	252.37	3,427.00	92.64%
502060 Group Disability Insurance	4,471.73	4,471.73	88,320.00	94.94%
502070 Unemployment Insurance	16,151.40	16,151.40	89,000.00	81.85%
502080 Worker's Comp Insurance	12,995.65	12,995.65	170,055.00	92.36%
502090 General Leave	33,631.43	33,631.43	514,471.00	93.46%
502100 Holiday Pay	51,785.38	51,785.38	256,241.00	79.79%
502105 On Call Pay	1,775.74	1,775.74	30,000.00	94.08%
502120 Other Paid Absence	3,323.69	3,323.69	12,300.00	72.98%
502130 Uniform Allowance	2,000.00	2,000.00	13,750.00	85.45%
502140 Other Benefits	0.00	0.00	8,000.00	100.00%
502141 Tool Allowance	2,800.00	2,800.00	3,400.00	17.65%
Total FRINGE BENEFITS	305,428.76	305,428.76	3,566,437.00	91.44%

**Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014**

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget	
SERVICES					
503020	Advertising	138.42	138.42	18,500.00	99.25%
503030	Professional and Technical Services	12,202.10	12,202.10	113,000.00	89.20%
503031	Labor Law Service	4,127.00	4,127.00	15,000.00	72.49%
503032	Legal Services	831.25	831.25	6,000.00	86.15%
503033	Graphic Design	0.00	0.00	2,000.00	100.00%
503035	Audit Services	0.00	0.00	20,000.00	100.00%
503036	Consulting Services	0.00	0.00	1,500.00	100.00%
503037	Computer Prog/Network	0.00	0.00	10,000.00	100.00%
503050	Contract Maintenance Services	2,099.47	2,099.47	100,200.00	97.90%
503051	Repair/Maintenance - Other	5,551.60	5,551.60	69,750.00	92.04%
503060	Custodial Services	2,810.82	2,810.82	38,000.00	92.60%
503061	Vehicle Washing/Cleaning	5,666.28	5,666.28	37,000.00	84.69%
503062	Skagit Co Inmate Program	0.00	0.00	20,000.00	100.00%
503990	Other Services	966.71	966.71	18,150.00	94.67%
503991	Drug & Alcohol Testing	345.00	345.00	3,800.00	90.92%
503992	Internet Fee	0.00	0.00	9,300.00	100.00%
	Total SERVICES	34,738.65	34,738.65	482,200.00	92.80%
SECURITY ITEMS					
503070	Security Services	0.00	0.00	128,700.00	100.00%
	Total SECURITY ITEMS	0.00	0.00	128,700.00	100.00%
FUELS & LUBRICANTS					
504012	Gas	17,982.62	17,982.62	255,440.00	92.96%
504013	Ultra-Low Sulfur Fuel	54,731.37	54,731.37	949,433.00	94.24%
504014	Lubricants	1,903.43	1,903.43	25,500.00	92.54%
504015	Fuel Staff Vehicles	1,064.71	1,064.71	28,546.00	96.27%
	Total FUELS & LUBRICANTS	75,682.13	75,682.13	1,258,919.00	93.99%

**Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014**

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget	
SAFETY ITEMS					
503994	CDL Testing/DMV Checks	0.00	0.00	1,900.00	100.00%
503995	Vaccination Services	0.00	0.00	1,950.00	100.00%
504220	Software Safety	0.00	0.00	100.00	100.00%
504250	Safety Training Material & Supply	225.18	225.18	3,700.00	93.91%
504320	Safety Boot Allowance	3,000.00	3,000.00	3,600.00	16.67%
504330	Safety Supplies	131.59	131.59	2,500.00	94.74%
504350	Ergonomic Equipment & Furniture	1,007.78	1,007.78	6,900.00	85.39%
	Total SAFETY ITEMS	4,364.55	4,364.55	20,650.00	78.86%
TIRES & TUBES					
504020	Tires and Tubes	6,745.95	6,745.95	57,000.00	88.17%
	Total TIRES & TUBES	6,745.95	6,745.95	57,000.00	88.17%
SUPPLIES & MATERIALS					
504200	Office Supplies	1,027.17	1,027.17	16,300.00	93.70%
504210	Software	2,787.97	2,787.97	111,813.00	97.51%
504240	Cleaning/Sanitation Supplies	584.24	584.24	20,250.00	97.11%
504260	Misc Operating Supplies	0.00	0.00	2,550.00	100.00%
504270	Bus Stop/Poles & Signs	26.63	26.63	9,000.00	99.70%
504290	Forms	0.00	0.00	6,200.00	100.00%
504300	Small Computer Equipment	391.58	391.58	11,800.00	96.68%
504340	Small Equipment & Furniture	170.89	170.89	13,000.00	98.69%
504370	Equipment Repair Supplies	254.64	254.64	16,600.00	98.47%
504990	Other Materials & Supplies	7.12	7.12	1,750.00	99.59%
504991	Postage	35.09	35.09	4,750.00	99.26%
	Total SUPPLIES & MATERIALS	5,285.33	5,285.33	214,013.00	97.53%
UTILITIES					
505022	Telephone Service	2,092.98	2,092.98	20,200.00	89.64%

**Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014**

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget
505023 Cellular Phone	1,279.09	1,279.09	15,400.00	91.69%
505024 Radio	0.00	0.00	500.00	100.00%
505025 Other Utilities	9,693.36	9,693.36	89,600.00	89.18%
505026 Fiber Optics	1,580.82	1,580.82	42,015.00	96.24%
Total UTILITIES	14,646.25	14,646.25	167,715.00	91.27%
CASUALTY & LIABILITY COSTS				
506030 Premium For PL/PD Insurance	28,913.67	28,913.67	341,542.00	91.53%
506040 Non-Insured PL/PD Claims	0.00	0.00	1,000.00	100.00%
Total CASUALTY & LIABILITY COSTS	28,913.67	28,913.67	342,542.00	91.56%
TAXES				
507020 State & Sales Tax	308.90	308.90	2,500.00	87.64%
507990 Other Tax	0.00	0.00	41,000.00	100.00%
Total TAXES	308.90	308.90	43,500.00	99.29%
MISC EXPENSES				
507040 Veh License/Registration Fee	0.00	0.00	500.00	100.00%
509010 Dues, Memberships, Subscriptions	8,632.99	8,632.99	26,560.00	67.50%
509020 Travel & Meeting Expense	0.00	0.00	29,000.00	100.00%
509021 Misc Travel Expense	0.00	0.00	750.00	100.00%
509022 Conference Registration	0.00	0.00	12,500.00	100.00%
509023 SKAT Board/CAC Meeting Expense	0.00	0.00	1,050.00	100.00%
509024 Training / Seminars	1,080.00	1,080.00	25,000.00	95.68%
509080 Promotional Items	3,398.15	3,398.15	5,000.00	32.04%
509990 Other Miscellaneous Expenses	122.56	122.56	3,750.00	96.73%
509991 Books & Periodicals	0.00	0.00	3,700.00	100.00%
509992 Employee Recruitment	691.97	691.97	7,000.00	90.11%
509993 Employee Incentive	119.46	119.46	4,000.00	97.01%
Total MISC EXPENSES	14,045.13	14,045.13	118,810.00	88.18%

**Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014**

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget
MAINTENANCE MATERALS				
504230	0.00	0.00	5,000.00	100.00%
504310	221.94	221.94	23,400.00	99.05%
504360	859.35	859.35	43,800.00	98.04%
504390	19,006.82	19,006.82	215,000.00	91.16%
504400	851.05	851.05	20,050.00	95.76%
504410	0.00	0.00	15,000.00	100.00%
504420	0.00	0.00	2,500.00	100.00%
	Total MAINTENANCE MATERALS	20,939.16	324,750.00	93.55%
LEASES & RENTALS				
512060	0.00	0.00	2,500.00	100.00%
512120	620.10	620.10	27,400.00	97.74%
512121	987.60	987.60	23,000.00	95.71%
	Total LEASES & RENTALS	1,607.70	52,900.00	96.96%
DEPRECIATION				
513000	0.00	0.00	1,500,000.00	100.00%
	Total DEPRECIATION	0.00	1,500,000.00	100.00%
CAPITAL EXPENDITURES				
555010	0.00	0.00	25,000.00	100.00%
555020	0.00	0.00	107,613.00	100.00%
555030	543.00	543.00	225,000.00	99.76%
555040	16.41	16.41	2,535,230.00	100.00%
555050	0.00	0.00	90,000.00	100.00%
555051	0.00	0.00	237,500.00	100.00%
555120	0.00	0.00	145,000.00	100.00%
555121	0.00	0.00	144,000.00	100.00%
555122	0.00	0.00	333,443.00	100.00%

Skagit Transit
Profit & Loss
From 1/1/2014 Through 1/31/2014

	Current Month	YTD	Current Period Budget - Approved Budget	Percent Total Budget Remaining - Approved Budget
Total CAPITAL EXPENDITURES	<u>559.41</u>	<u>559.41</u>	<u>3,842,786.00</u>	<u>99.99%</u>
Total Expense	<u>878,398.85</u>	<u>878,398.85</u>	<u>17,029,741.00</u>	<u>94.84%</u>
Net Income	<u>(69,281.82)</u>	<u>(69,281.82)</u>	<u>(1,420,715.00)</u>	<u>(95.12)%</u>

Skagit Transit

Recap of Revenue Received for Current Fiscal Year and Prior Fiscal Year

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
SALES TAX	\$724,798.66	\$925,560.25	\$647,705.53	\$638,719.75	\$790,856.81	\$778,462.79	\$767,803.63	\$628,301.05	\$867,344.99	\$847,929.57	\$818,582.37	\$783,257.40	\$9,419,322.80
INTEREST - State Sales Tax	\$139.71	\$214.75		\$135.49	\$174.25	\$150.65	\$127.41	\$98.84	\$87.88	\$77.55	\$78.61	\$67.86	\$1,353.00
INVESTMENT INTEREST	\$1,512.09	\$1,194.52	\$1,020.96	\$1,229.44	\$1,103.43	\$921.59	\$821.42	\$1,978.21	\$843.64	\$817.38	\$865.14	\$770.48	\$13,078.30
PASSENGER FARES INC VANPOOL	\$66,471.61	\$101,133.09	\$83,297.67	\$77,124.66	\$84,180.37	\$74,448.94	\$77,134.44	\$80,137.92	\$69,610.44	\$83,972.36	\$74,938.20	\$90,302.47	\$962,752.17
DAR FARE DONATIONS	\$696.40	\$578.59	\$595.33	\$729.84	\$574.94	\$647.48	\$697.23	\$484.66	\$605.90	\$734.49	\$532.89	\$602.24	\$7,477.99
TILL OVER/UNDER			\$ 0.40		6.74	\$6.00			\$0.50	\$0.00	-\$2.00		\$11.64
REDUCED FARE ID CARD FEES	\$3.00	\$6.00	\$6.00	\$6.00	\$18.00		\$0.00	\$6.00	\$9.00	\$6.00		\$6.00	\$66.00
GRANT - COUNTY CONNECTOR		\$38,662.18			\$41,920.62		34,260.71				\$47,395.64		\$162,239.13
GRANT - FIXED ROUTE							11,310.00			\$1,601,124.00			\$1,612,434.00
GRANT - STATE SPECIAL NEEDS							2,500.00						\$2,500.00
GRANT - ALGER P&R	4,691.18		66,685.95		\$31,214.34	\$7,712.29		\$348,335.98	50,921.63	\$69,332.80	\$87,029.92	\$222,365.48	\$888,289.57
GRANT - POCKET SERVICE		\$23,999.94			\$10,151.30						\$6,413.19		\$40,564.43
GRANT - 5307 OPERATING		1,030,412.00	19,777.08			19,777.08							\$1,069,966.16
GRANT - ANACORTES ROUTE 49		\$26,303.59			\$29,064.77		23,831.63						\$79,199.99
GRANT - JARC SUNDAY SERVICE		\$32,769.12			\$40,983.39		26,904.95						\$100,657.46
GRANT - EVERETT EXPRESS		80,052.10			85,640.21		33,851.24				\$104,557.24		\$304,100.79
GRANT - CHUCKANUT P&R	1,335.00											\$17,162.00	\$18,497.00
GRANT - BUS SHELTERS									6,575.00				\$6,575.00
GRANT - TRIBAL													\$0.00
GRANT - VOICE RESPONSE SYSTEM								62,587.51					\$62,587.51
GRANT - VANPOOL								44,937.83					\$44,937.83
GRANT - SKAGIT STATION	291.00		70.00	26,221.00		8,509.00		1,219.00					\$36,310.00
GRANT - SATURDAY SERVICE		41,604.00			41,604.00		\$41,608.00						\$124,816.00
GRANT - STATE APPROPRIATION						98,311.49			22,274.53			\$22,274.53	\$142,860.55
GAIN/(LOSS) ON ASSET		15,100.00					1,078.35	14,800.96					\$30,979.31
INSURANCE RECOVERIES			1,875.48	2,110.07	340.56	\$0.00	\$5,524.87			\$187.26		\$5,203.75	\$15,241.99
SS MEETING ROOM RENTAL	\$1,525.00	\$200.00	\$150.00	\$850.00	\$775.00	\$775.00	\$1,150.00	-\$225.00	\$900.00	\$100.00	\$50.00	\$450.00	\$6,700.00
SS TENANTS	\$632.44	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$606.34	\$7,371.63
MISC			\$3,327.70	\$974.41	15.30	\$1,986.46	\$1,338.14		\$2,918.34	\$127.05		\$3,085.45	\$13,772.85
EXP REIMBURSE													\$0.00
2013 TOTALS	\$802,096.09	\$2,318,394.45	\$825,118.44	\$748,707.00	\$1,159,230.37	\$992,315.11	\$1,030,548.36	\$1,383,269.30	\$1,022,698.19	\$2,605,014.80	1,141,047.54	1,146,223.45	\$15,174,863.10

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
SALES TAX	\$708,400.30												\$708,400.30
INTEREST - State Sales Tax	\$72.41												\$72.41
INVESTMENT INTEREST	\$874.83												\$874.83
PASSENGER FARES INC VANPOOL	\$70,718.61												\$70,718.61
DAR FARE DONATIONS	\$439.01												\$439.01
TILL OVER/UNDER													\$0.00
REDUCED FARE ID CARD FEES	\$3.00												\$3.00
GRANT - COUNTY CONNECTOR													\$0.00
GRANT - FIXED ROUTE													\$0.00
GRANT - STATE SPECIAL NEEDS													\$0.00
GRANT - ALGER P&R	22,784.44												\$22,784.44
GRANT - POCKET SERVICE													\$0.00
GRANT - 5307 OPERATING													\$0.00
GRANT - ANACORTES ROUTE 49													\$0.00
GRANT - JARC Sunday Service													\$0.00
GRANT - Everett Express													\$0.00
GRANT - CHUCKANUT P&R													\$0.00
GRANT - CHUCKANUT BUS													\$0.00
GRANT - TRIBAL													\$0.00
GRANT - NW CLEAN AIR													\$0.00
GRANT - VANPOOL	4,993.09												\$4,993.09
GRANT - SKAGIT STATION													\$0.00
GRANT - SATURDAY SERVICE													\$0.00
GRANT - STATE APPROPRIATION													\$0.00
GAIN/(LOSS) ON ASSET													\$0.00
INSURANCE RECOVERIES													\$0.00
SS MEETING ROOM RENTAL	\$225.00												\$225.00
SS TENANTS	\$606.34												\$606.34
MISC													\$0.00
EXP REIMBURSE													\$0.00
2014 TOTALS	\$809,117.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$809,117.03