

SKAGIT TRANSIT VOLUNTEER VANPOOL DRIVER FUNCTION LIST



As a Volunteer Vanpool Driver, you must be able to:

- < understand and adhere to Washington State traffic laws
- < understand and adhere to transit agency Vanpool policies and procedures
- < understand and apply the principles of defensive driving
- < safely operate a 15' to 19' van
 - / carrying up to 15 passengers
 - / in potentially heavy traffic
 - / over a variety of roadways, including narrow city streets
 - / on a planned route
 - / while adhering to an established time schedule
- < meet the requirements of the state law, which requires that a seat belt be worn at all times while operating the van
- < enter and exit van's driver seat; sit upright in seat, bend, reach, kneel, stretch and turn as appropriate to inspect all items on the van that you are going to operate
- < bend, reach, stretch and turn as appropriate to manipulate all vehicle controls while safely operating the vehicle
- < read vehicle instrument panel/gauges, traffic signs and look for pedestrians and other obstructions while driving during the day and night
- < assess rapidly changing traffic situations, evaluate hazardous conditions and take prompt, effective action to deal with them safely
- < provide for the well-being of yourself and passengers in emergencies and special situations
- < communicate with the public, vanpool participants, transit agency representatives and, if necessary, with public safety officers
- < ensure that written and verbal reports are completed accurately and on time
- < ensure that daily, weekly and monthly vehicle maintenance inspections are performed and vehicle receives servicing at established intervals
- < ensure that vehicle interior and exterior is cleaned at established intervals
- < ensure that vehicle is safely fueled at self-service pumps

Please check one of the following:

- Yes**, I am able to comply with the *Volunteer Vanpool Driver Function List*
- No**, I am not able to comply with the *Volunteer Vanpool Driver Function List*

Name (Please Print)

VP #

Signature

Date