



Burlington City Hall  
Council Chambers  
833 South Spruce Street  
Burlington, WA 98233

## Skagit Transit Board of Directors Agenda

Regular Meeting  
August 16, 2023  
11:00 a.m.

<https://us02web.zoom.us/j/86092215677>

Or go to zoom.com and enter meeting  
ID: 860 9221 5677

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF MEMBERS**

**4. PUBLIC COMMENT**

**5. CONSENT / ACTION ITEMS**

All matters listed within the Consent Agenda have been distributed to each member of the Skagit Transit Board of Directors for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from Consent Action Items and placed on Regular Action Items by request.

- a) Approval of July Meeting Minutes ..... Page 2-4
- b) Approval of Claims and Payroll – June 2023
  - June Payroll Direct Deposit and Checks # 17090-17097 ..... \$1,156,377
  - June Direct Federal withholding transfer ..... \$255,367
  - June Claims Checks and ACH #43367-44777..... \$621,743

**6. FULL DISCUSSION / ACTION ITEMS**

- a) Approve Monthly Budget Update for June 2023 ..... Page 5-6
- b) Approve Resolution 2023 – 05: 2023 – 2028 Transit Development Plan ..... Page 7-8
- c) Approve Purchase of Five Fixed Route Coaches ..... Page 9
- d) Approve Award 23-014 for Construction of Marketplace Drive Bus Stop ..... Page 10
- e) Approve Entering into Interlocal Purchasing Agreement with WSIPC ..... Page 11
- f) Approve Federal Fiscal Year 2023 FTA Areas of Persistent Poverty Funding Award .. Page 12
- g) Approve Remix Software Expansion ..... Page 13
- h) Approve Security Video Systems Policy ..... Page 14
- i) Approve New FTE – Project Manager ..... Page 15

**7. INFORMATION ITEMS**

- a) Financial Update
- b) MOA2 Update
- c) Operations Update
- d) FTA Drug & Alcohol Policy
- e) Public Transportation Agency Safety Plan Update..... Page 16
- f) CAC Report ..... Page 17
- g) Ridership Report ..... Page 18-19

**8. EXECUTIVE SESSION – POTENTIAL LITIGATION (RCW 42.30.110 (1)(i))**

**9. ADJOURNMENT**

# RECORD OF THE PROCEEDINGS SKAGIT TRANSIT BOARD OF DIRECTORS

Wednesday, July 19th, 2023

The Skagit Transit Board of Directors met in a regular Meeting in Burlington, WA and via teleconference. Vice Chair Mayor Miller called the meeting to order at 11:01 a.m. followed by the Pledge of Allegiance, roll call, and introductions.

## **Members Present**

Lisa Janicki, Skagit County Commissioner  
Colleen Kennedy, Labor Representative (non-voting member)  
Peter Browning, Skagit County Commissioner  
Ron Wesen, Skagit County Commissioner  
Julia Johnson, City of Sedro Woolley, Mayor  
Matt Miller, City of Anacortes, Mayor (Vice-Chair)  
Steve Sexton, City of Burlington, Mayor

## **Members Present via Teleconference**

Judy Jones, Community Advisory Committee (Chair, non-voting member)  
Mark Hulst, City of Mount Vernon, Councilmember

## **Members Absent:**

Bill Aslett, City of Burlington, Councilmember  
Jill Boudreau, City of Mount Vernon, Mayor (Chair)

## **Providing Legal Counsel:**

Evan Chinn, Summit Law

## **Staff Present**

Laura Klein, Clerk of the Board  
Nicolas Bergman, Information Technologies  
Crystle Stidham, Chief Executive Officer  
Chris Chidley, Director of Information Technology  
Jennifer Davidson, Director of Human Resources  
Melinda Hunter, Coach Operator  
Jose Reeves, Coach Operator  
Rocky Bliss, Coach Operator  
Tracy Cook, Coach Operator  
Soren Jensen, Coach Operator  
Alan Brooks, Operations Supervisor

## **Staff Present via Teleconference:**

Greg Latham, Director of Vehicle Maintenance  
Abby Bissell, HR Generalist  
Mika Bergman, Maintenance Support  
Jim Young, Operations Supervisor  
Justin Self, Information Technologies

## **Members of Public Present**

Jill Kennedy  
Joe Downes, Local 176-T Representative

## **Members of the Public Present via Teleconference:**

Jill Business, Dale O'Brien, "JW", Brad Tinges, Karen S., Jim Heffern, "Ray", "Marcia", "Mount Vernon", "Same E", Kevin Davis, "Public", "Aurora's Grandma"

## **1 Public Comment:**

Soren Jensen presented a public comment expressing concern that the Union representative was not paid for this meeting and claimed that the Board passed a resolution saying that union presidents will receive 2 hours of paid leave to attend Board meetings.

## **2 Consent / Action Items:**

- a) Approval of June Meeting Minutes

Mayor Miller instructed the clerk to change his attendance for the June meeting minutes as he was not present at the meeting.

**Mr. Sexton moved to approve all Consent / Action items. Mr. Browning seconded the motion. The motion passed unanimously.**

### 3 Executive Session – Potential Litigation (RCW 42.30.110 (1)(a)(i))

The Board met in Executive session to discuss Potential Litigation per RCW 42.30.110. The Executive Session began at 11:04 am with the intention of ending at 11:24 am. The Board extended the executive session by 15 minutes. The Board returned to regular session at 11:42 am.

### 4 Full Discussion/Action Items:

- a) Approve New FTE – Project Manager
- b) Approve Resolution 2023-04 Suspending Resolution 2022-08 for Sign-on, Retention, and Referral Bonuses

Item b was removed from the agenda at staff's request.

- c) Approve Award 23-014 for Construction of Marketplace Drive Bus Stop
- d) Approve Entering into Interlocal Purchasing Agreement with WSIPC

Items a, c, and d were moved to the August Board Meeting Agenda.

- e) Approve Federal Transit Administration Section 5307 and 5339 Grant Awards

Ms. Stidham read the report as stated in the packet.

**Mr. Sexton moved to approve the Federal Transit Administration Section 5307 and 5339 Grant Awards. Ms. Johnson seconded the motion. The motion passed unanimously.**

- f) Approve WSDOT Consolidated Grant Awards

Ms. Stidham read the report as stated in the packet, noting that this was read as an informational item at June's Board Meeting.

Ms. Janicki asked for clarification on the funding of items a-f as presented in the packet. Ms. Stidham clarified that staff will make that correction.

**Mr. Wesen moved to approve the WSDOT Consolidated Grant Awards. Ms. Janicki seconded the motion. The motion passed unanimously.**

### 5 Information Items

- a) FTA Audit Results
- b) MOA2 Update
- c) Site visit from Representative Rick Larsen
- d) Berry Dairy Days/Loggerodeo parade
- e) Public Transit Rideshare Grant Award - \$487,087
- f) Annual Transit Development Plan (TDP) Update
- g) Delaying New Service

Items a-g were summarized in a written report sent to the board of directors after the regular meeting. This was done in the interest of time, as the Executive Session ran long.

h) Union Statement

Ms. Kennedy read a statement from the union expressing dissatisfaction with the current leadership.

Mr. Miller noted that the Board is taking those concerns seriously.

i) Video Policy

A summary of the video policy draft was read by Mr. Chidley. This draft policy was provided to the board before the Board meeting. Highlights of the policy include respect of privacy rights, provides guidelines on placement of cameras, when audio and video are recorded, when audio and video are reviewed, and other pertinent information regarding laws and regulations surrounding this topic. Cameras will be placed in public areas, but never private locations such as offices or bathrooms. Audio recording will not be utilized except for specific areas with posted signage. Video and audio may be reviewed under circumstances such as vehicle incidents, complaints, public records requests, and law enforcement requests.

Mr. Chidley invited the board to review the policy and provide feedback.

Ms. Janicki asked for clarification from the last meeting, asking if the equipment was already purchased or if just an estimate was given. Mr. Chidley responded that there is room in the budget for 2023 for cameras and air monitoring in the Skagit Station bathroom area.

j) CAC Minutes

Ms. Jones noted that the CAC provides a report, not meeting minutes. This has been noted for future meetings. The CAC summarized their report from the packet regarding their special meeting held at the Burlington Senior Center on July 17<sup>th</sup>.

k) Ridership Report

Ms. Stidham stated that the report was in the packet and due to time constraints, if the board had any questions, they should contact Brad Windler.

*Mr. Miller made a comment directed at the union representative. He stated that he has been mayor for a year and a half and has had 30 years of leadership and management experience. He stated that if staff has a supervisor, director, or manager title next to their names, "if you don't think that bringing in a new CEO or director after the previous director had been there for almost 20 years that there's not going to be some friction, then you need to do a little self-reflection. This is an organization that is half the size of my city, it's got the same number of directors, they all make more than my directors, we've got a major capital project that's two years over time and over 100% over-budget, there's ridership issues, 40% down since 2019, management salaries significantly over driver salaries, so this one board member is absolutely expecting the new executive director to shake things up in the organization. Based on my experience in running large organizations, this is exactly what needs to happen and its what taxpayers demand."*

**Mayor Miller adjourned the meeting at 12:03 p.m.**

Attest:

\_\_\_\_\_  
Jill Boudreau, Chair Skagit Transit Board of Directors

\_\_\_\_\_  
Laura Klein, Clerk of Skagit Transit Board



**TO:** Skagit Transit Board of Directors  
**FROM:** Crystle Stidham, CEO  
**SUBJECT:** Monthly Budget Update Report for June 2023

**INFORMATION:** The monthly budget reports are presented for your review. Items of interest are:

Revenues:

**Sales Tax:**

June	2023	2022	2021
	1,572,012	1,377,068	1,307,339

**Grant Revenue:**

State Operating \$ 0  
Fed Operating \$ 0  
State Capital \$ 40,939  
Federal Capital \$ 0

**Fare Revenue:**

	2023	2022	2021	2020
June	70,447.74	64,108.41	50,060.96	32,004.70
<b>Budget</b>	684,500	592,964	545,000	1,084,850

Expenses:

Capital

Bus Stop Pull Out Design – Market Place Drive	\$19,225.96
Service Equipment Ford F550	\$80,184.80
Service Equipment Ford F250	\$64,127.12
Door Lock System for MOA & P&R	\$13,367.35
Software Switch Upgrade	\$14,252.95
Legal Expenses MOA2	\$15,011.62
Chuckanut P&R Generator	\$64,185.78
Kiosks MP & SW	\$9419.15
MOA2 Construction Phase 1	\$170,075.01

Ending Cash:

June 2023	June 2022	June 2021
3,116,784	6,842,789	5,708,788

Reserves:

	<b>June 2023</b>	<b>June 2022</b>	<b>June 2021</b>
Operating	5,206,025	5,027,379	5,018,373
Facilities	10,400,000	8,400,000	400,000
Capital Replacement	4,538,156	4,026,745	4,009,181
Non-Designated	1,559,686	1,506,579	1,503,920
<b>TOTAL</b>	<b>21,703,857</b>	<b>18,960,703</b>	<b>10,931,474</b>

**RECOMMENDATION:** Staff recommends the Board approve the monthly budget report.



**TO:** Skagit Transit Board of Directors  
**FROM:** Brad Windler, Planning and Outreach Supervisor  
**SUBJECT:** Approve Resolution 2023 – 05: 2023 – 2028 Transit Development Plan

**INFORMATION:**

No later than September 1<sup>st</sup> each year, transit agencies in the State of Washington are required to submit a 6-Year Transit Development Plan (TDP) to the Washington State Department of Transportation. The public hearing is scheduled for the August 17<sup>th</sup> Board of Directors meeting.

Skagit Transit released a draft TDP for a 30-day public comment period on July 19, 2023. No public comments were submitted on the draft plan.

The TDP identifies planned activities for the period 2023 to 2028. Annual updates reflect changing funding realities, policy goals, and new opportunities. Projects must be listed in the TDP to be eligible for state and federal grants.

**RECOMMENDATION:**

Staff recommends that the Board approve Resolution 2023-05, adopting Skagit Transit's 6-year Transit Development Plan.

**BUDGET IMPACT:**

Program update will have no impact on the 2023 budget.

**RESOLUTION NO. 2023-05**

**A RESOLUTION OF SKAGIT TRANSIT BOARD OF DIRECTORS APPROVING  
THE 2023-2028 TRANSIT DEVELOPMENT PLAN**

**WHEREAS**, RCW 35.58.2795 directs that by September 1st of each year, the legislative authority of each municipality, as defined in RCW 35.58.272, and each regional transit authority shall prepare a six-year transit development plan for that calendar year and the ensuing five years; and

**WHEREAS**, the required public hearing for the plan is to take place prior to adoption on August 16, 2022 at Burlington Council Chambers; and

**WHEREAS**, all public notification and participation procedures required by Skagit Transit's Public Participation Policy and Procedures and RCW 35.58.2795 have been fulfilled.

**NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED THAT**, the Board of Directors approve the 2023-2028 Transit Development Plan.

**PASSED** in open public meeting this 16<sup>th</sup> day of August, 2023.

**SKAGIT TRANSIT SYSTEM  
SKAGIT COUNTY, WASHINGTON**

By \_\_\_\_\_

Jill Boudreau, Chair Skagit Transit Board of Directors

By \_\_\_\_\_

Crystle Stidham, CEO of Skagit Transit

**ATTEST TO FORM:**

\_\_\_\_\_

Laura Klein, Clerk of Skagit Transit

**APPROVED AS TO FORM:**

\_\_\_\_\_

Dannon Traxler, Counsel to Skagit Transit





**TO:** Skagit Transit Board of Directors  
**FROM:** Gregory Latham,  
**SUBJECT:** Approve Purchase of Five Fixed Route Coaches

**INFORMATION:**

On June 8, 2023, Skagit Transit was awarded by the Washington State Department of Transportation (WSDOT) the Consolidated Grant Program award to purchase replacement heavy duty transit coaches. This 80/20 biennium grant for 2023-2025 was awarded in the amount of \$2,660,000.

Skagit Transit maintains a Master Contracts Usage Agreement (MCUA) with the State Department of Enterprise Services (DES) to utilize their competitively let contracts for various items and services, in accordance with State and Federal procurement regulations.

Washington State Bus Contract (RPF# 06719-01) is available for the purchase of heavy-duty transit coaches. Skagit Transit has contacted Gillig LLC. and has received a quote of \$624,739.00 per 40-foot Low Floor Diesel Coach. Gillig currently has an anticipated build time of 12-15 months.

**RECOMMENDATION:**

Skagit Transit staff is asking the board for approval to purchase five replacement 40-foot Low Floor Diesel Coaches through Washington State DES Contract (RPF# 06719-01) for Transit Coaches.

**BUDGET IMPACT:**

**Cost of Five Fixed Route Coaches**

Total Price	\$ 3,123,695
Grant Funds	\$ 2,660,000
Local Funds	\$ 463,695



**TO:** Skagit Transit Board of Directors  
**FROM:** Aggie Juarez, Director of Facilities  
**SUBJECT:** Approve Award 23-014 for Construction of Marketplace Drive Bus Stop

**INFORMATION:**

Skagit Transit posted and published an Invitation for Bid (IFB) 23-014 on May 26, 2023, for construction of the Marketplace Drive Bus Stop in Burlington, WA. The project had an estimated Construction Cost Range of \$50,000 to \$60,000.

Advertisement was published in the Builders Exchange of Washington, and the Skagit Valley Herald on May 26<sup>th</sup>, 2023, in the main lobby at Skagit Station, lobby at MOA, and on Skagit Transits website.

Sealed bids were received and opened June 20<sup>th</sup>, 2023, at Skagit Transit in Burlington, WA. The only sealed bid was opened promptly in an in-person bid opening at 10:00 am.

After completing the necessary procedures to check for responsiveness and responsibility, Skagit Transit determined that Interwest Construction Inc. is the lowest responsive and responsible bidder. The lowest responsive bid is for \$63,937.

**RECOMMENDATION:**

Staff recommends that the construction contract for the Marketplace Drive Bus Stop 23-014 be awarded to Interwest Construction Inc., the sole responsive and responsible bidder for the project.



**TO:** Skagit Transit Board of Directors  
**FROM:** Chris Chidley – Director of IT  
**SUBJECT:** Enter Interlocal Purchasing Agreement with WSIPC  
Washington School Information Processing Cooperative

**INFORMATION:**

Staff desires to enter into an interlocal purchasing agreement with the Washington School Information Processing Cooperative (WSIPC). Despite WSIPC primarily catering to educational entities, their extensive range of technological solutions can be beneficial for our agency. The goal of this agreement is to utilize WSIPC's purchasing power to secure high-quality technology solutions and services at competitive prices, thereby enhancing our resources and operational efficiency. WSIPC offers a comprehensive portfolio of preferred vendor contracts, which can help Skagit Transit reduce procurement costs and improve overall efficiency.

Services and products we are interested in.

- Microsoft Licensing
- HP Computers and Servers
- HPE Computers and Servers
- DocuSign
- Security Solutions Northwest
- Public Consulting Group

This arrangement is following the Interlocal Cooperation Act, which allows public agencies to cooperatively procure goods and services. In summary, entering an interlocal purchasing agreement with WSIPC presents an opportunity to enhance operational efficiency and resource optimization for Skagit Transit.

Each vendor who becomes a part of the WSIPC Purchasing Program has been awarded a bid contract through an official RFP competitive bid process in compliance with Washington State Procurement RCWs.

There is no cost to join WSIPC.

**RECOMMENDATION:**

Staff recommends the board approve Skagit Transit to enter an interlocal purchasing agreement with WSIPC. This partnership can provide access to high-quality technology solutions at competitive prices.



**TO:** Skagit Transit Board of Directors

**FROM:** Crystle Stidham, CEO

**SUBJECT:** Approve Federal Fiscal Year 2023 Federal Transit Administration Areas of Persistent Poverty Funding Award to Skagit Transit

**INFORMATION:**

**Funding Award and Project Identification**

**FTA Areas of Persistent Poverty Grant Program - CFDA 20.505 - \$80,000**

The funds will assist in developing an operational plan for implementing Microtransit services in two areas. Given the rural nature in sections of the county as well as the geographic features such as hills, ridges, and bodies of water, it can be difficult to efficiently service parts of Skagit County with Fixed Route service. Many transit agencies around the nation are starting to deploy “Microtransit” service in these areas.

Staff has identified two areas for this study: Fidalgo Island and the northwest section of the county (north of HWY 20 and west of I-5). The overall goals of this project will be to develop the general operating parameters, budgets, and supporting policies necessary to operate Microtransit service in these areas. The development of the operational plan will be done in such a way that it can be replicated in other parts of Skagit County if needed.

**The project cost is shared at an 80/20 ratio.**

**BUDGET IMPACT:**

\$20,000 match funded by local funds.

**RECOMMENDATION:**

Staff recommends the Board approve the grant projects and funding and authorizes the Chief Executive Officer to execute the grant agreement.



**TO:** Skagit Transit Board of Directors  
**FROM:** Brad Windler, Planning & Outreach Supervisor  
**SUBJECT:** Approve Remix Software Expansion

**INFORMATION:**

For several years, Skagit Transit has been utilizing a software package from the vendor “Remix”. This software merges census data with our fixed route services. It enables us to make sure that our services are being provided to the various segments of the population that need it most.

Staff would like to purchase an additional module of the Remix software package. The “Scheduling Platform” expansion would allow us to modernize our processes for building bus driver schedules. This will simplify the development of operator shifts and make it easier to build efficiencies into our bid routes.

This software is a sole source purchase as it is an expansion of a proprietary software system. The system allows for unlimited users within our agency.

This would be a 5-year contract at an average annual cost of \$18,918. The exact cost will vary by year and will be included in the respective annual budget for which it is to be paid. The expense for this year will cover the one-time implementation fee and a prorated amount to cover the remaining 4 months of the year.

Purchasing this software will allow us to complete implementation in time for our January service change.

**RECOMMENDATION:**

Staff recommends the Board approve the purchase of the Remix Scheduling Platform expansion.

**BUDGET IMPACT:**

The 2023 cost to purchase this software is \$15,944 which includes a \$9,000 implementation fee.

The 2024 budget will include the annual licensing payment for that year.



**TO:** Skagit Transit Board of Directors  
**FROM:** Chris Chidley – Director of IT  
**SUBJECT:** Approve Security Video Systems Policy

**INFORMATION:**

We are happy to present the finalized Security Video Systems Policy for your review and approval. The comprehensive policy (030-300) governs the implementation, utilization, and management of video surveillance systems across Skagit Transit properties.

The policy underscores our commitment to safeguarding privacy, bolstering safety, and mitigating potential risks associated with sensitive data exposure. It delineates protocols for camera placement, audio recording, triggering video review, accessing recorded footage, and adhering to legal mandates.

**Key Policy Highlights:**

- Cameras will be strategically positioned in public spaces to enhance security and deter unlawful activities. However, they will not be installed in private offices or restrooms.
- Audio recording will be confined to specific locations with prominently displayed signage.
- Instances necessitating video data review encompass vehicular incidents, complaints, law enforcement requests, public records requests, and credible suspicions.
- A streamlined process, including mandatory form completions, governs access and utilization of recorded footage.
- The policy outlines the method for replacing bus Apollo DVR drives, their periodic swapping, relevant conditions, and monitored information.
- Complying with Washington state regulations, the policy mandates secure retention of recorded data for up to 7 years.
- The policy aligns with Collective Bargaining Agreements (CBAs) of our drivers and dispatchers.

**RECOMMENDATION:**

Staff kindly request your formal approval of the Security Video Systems Policy.



**TO:** Skagit Transit Board of Directors  
**FROM:** Crystle Stidham, CEO  
**SUBJECT:** Approve New FTE – Project Manager

**INFORMATION:**

After reviewing current and pending projects that Skagit Transit is paying contractors to manage, we have determined that it would be more cost efficient to hire a FT Project Manager to manage these projects.

Additionally, the Project Manager would be able to increase productivity, provide leadership, direction to projects, and make decisions that are in the best interests of the agency. The Project Manager will provide best practices relating to requirements and decision-making in the areas of transit service, facilities, wayfinding, and vehicles.

This subject matter expert will have the skillset to provide project management, engineering oversight, and cost benefit analysis.

**RECOMMENDATION:**

Staff recommends the Board approve one full-time position for a Project Manager.

**BUDGET IMPACT:**

Cost of a Project Manager for the remainder of 2023 (Salary and Benefits) - \$49,857.93  
Cost for 2024 (Salary and Benefits) - \$199,432.72



**TO:** Skagit Transit Board of Directors  
**FROM:** Joe Macdonald, Director of Safety and Training  
**SUBJECT:** Public Transportation Agency Safety Plan update (first review)

**INFORMATION:**

On July 18, 2018, FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). The PTASP rule became effective July 18, 2019.

Transit operators must certify that they have a safety plan in place meeting the requirements of the rule by December 31<sup>st</sup>, 2020.

The initial version of this document was approved by the Skagit Transit Board of Directors on August 19, 2020.

The next update of the PTASP plan was approved by the Skagit Transit Board of Directors on August 18, 2021.

The second update of the PTASP plan was approved by the Skagit Transit Board of Directors on November 16, 2022.

**RECOMMENDATION:**

Staff requests that the Board review the Skagit Transit Public Transportation Agency Safety Plan (PTASP), in anticipation of approval at the September 20, 2023 Skagit Transit Board of Director's meeting.



## **CAC REPORT**

**August 8, 2023**

This month, as a result of recruitment, we have two new CAC applicants requesting membership, with recommendation of the CAC members being brought before the board: Monette Partin and Madeline Handzlik. Both have had extensive experience interacting with various transit authorities, and the committee feels they would be valuable assets to the committee and great team players..

Guest Ed Johnson, during Public Comment, voiced some questions and concerns regarding Skagit Transit, which are currently being addressed by the appropriate agency staff.

The Staff Report and Region Awareness Committee reports were given.

For Round Table, the Chair confirmed Skagit Station table staffing dates, and has volunteers scheduled to serve the afternoon of August 24, and morning of August 28. Dick Phillips suggests the Skagit Transit profile be raised with Community Action, who recently did a presentation to Salem Village, but failed to mention Skagit Transit as a community resource.

Come join us for our next meeting, September 12, 4:30 PM, at Skagit station conference room, or via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/82998778630>

Meeting ID: 829 9877 8630

Dial by your location

+1 253 215 8782 US (Tacoma)

Respectfully Submitted,

Judy Jones

CAC Chair

# Skagit Transit July Performance Report

## Fixed Route Ridership Comparison

Month to Month	Actual	% Change 2023 vs	YTD	Actual	% Change 2023 vs
2023	37,171	-----	2023	255,204	-----
2022	33,601	10.6%	2022	212,735	20.0%
2019	60,157	<b>-38.2%</b>	2019	425,503	<b>-40.0%</b>

2019 represents our PRE-PANDEMIC ridership.

Average Weekday Ridership: 2022- 1,369      2023- 1,518



## On Time Performance



90+%\*



97%

\*- A data issue is present, and we are working with our data vendor to get a more exact number



## Fixed Route Highlights

Ridership Top 5 Routes Overall

208 MV-Burlington	6,934
90X Everett Connector	3,375
205 Mount Vernon	3,220
207 Mount Vernon	3,595
410 Anacortes	3,004

5 Routes w/largest % change vs 2022

70X Concrete/Mt V.	58.3%
207 Mount Vernon	31.2%
410 Anacortes	23.6%
40X March Pt/Mt V.	21.3%
717Concrete	17.8%

## Selected Statistics for July

Youth Ridership- 5,021

WWU Ridership- 352

SVC Ridership- 384

Ride Pass Grant Program- 1,181

## Paratransit Ridership Comparison

Month to Month	Actual	% Change 2023 vs	YTD	Actual	% Change 2023 vs
2023	4,998	-----	2023	38,172	-----
2022	4,285	16.6%	2022	29,187	30.8%
2019	6,559	<b>-23.8%</b>	2019	43,558	<b>-12.4%</b>

Zero Denials            772 Cancellations            80 Will Calls/Same Day Rides

54 new applicants            31 renewal applications

Paratransit trips on Fixed Route: 1,148 trips - saving the agency \$83,230



## Monthly Maintenance Facts and Figures

Fixed Route Total Miles Operated-    119,593 miles

Paratransit Total Miles Operated-    34,188 miles

Diesel Fuel Consumed	22,138 Gallons
Propane Fuel Consumed	8,577 Gallon Equivalents



## Adoption & Usage

# of Umo Boardings on Fixed Route	20,138
% of Umo Boardings on Fixed Route	54.18%
# of Umo Boardings on Paratransit	2,724
Total Paratransit Boardings	4,998
% of Umo Boardings on Paratransit	54.50%
# of Total Umo Boardings	22,862
% of Umo Boardings on ALL modes	54.22%