

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

**Special Board Meeting
May 31, 2023**

The Skagit Transit Board of Directors met in a Special Meeting via teleconference. Chair Mayor Boudreau called the meeting to order at 8:30 a.m. followed by the Pledge of Allegiance and roll call.

Members Present via Teleconference

Peter Browning, Skagit County Commissioner
Lisa Janicki, Skagit County Commissioner
Jill Boudreau, City of Mount Vernon, Mayor (Chair)
Steve Sexton, City of Burlington, Mayor
Mark Hulst, City of Mount Vernon, Councilmember
Ron Wesen, Skagit County Commissioner

Members Absent:

Julia Johnson, City of Sedro Woolley, Mayor
Matt Miller, City of Anacortes, Mayor (Vice Chair)
Bill Aslett, City of Burlington, Councilmember
Colleen Kennedy, Labor Representative (non-voting member)
Sandy Perkins, Skagit County Auditor
Judy Jones, Community Advisory Committee, Chair (non-voting member)

Staff Present via Teleconference

Crystle Stidham, Chief Executive Officer
Jennifer Davidson, Director of Human Resources
Greg Latham, Director of Maintenance
Aggie Juarez, Director of Facilities
Joe Macdonald, Director of Safety and Training

Providing Legal Counsel:

None

Members of the Public Present via Teleconference:

None

Public Comment:

None.

Full Discussion/Action Items

Approve Unarmed Security Services Contract No. 23-015

Ms. Stidham read the report as stated in the board packet.

Commissioner Janicki asked for clarification on who will cover the two-week gap in services. Ms. Stidham responded that Skagit Transit supervisors and some Kaeka staff will fill in the gaps. Ms. Stidham then corrected saying that Allied staff, not Kaeka will fill in the gap for MOA2 services. Commissioner Janicki asked for more clarification on how Allied will start work before their contract begins and Ms. Stidham responded that the date of the contract can be changed and Allied is prepared to begin work June 1st.

Commissioner Janicki also asked about the budget impact and if the amount in the report is additional to the budget. Ms. Stidham stated that the amount in the report is not in addition to the budget for security and believes that Skagit Transit had \$200,000 left on the Kaeka budget but did not have the figures readily available in this meeting. Ms. Stidham stated that the hourly wage under the new contract is more than it was under the previous contract.

Ms. Boudreau noted that the figures spanned two years and that whatever services are contracted on an as needed basis will fit into whatever is left of that budget. Ms. Stidham assured the board that this would not be a problem.

Commissioner Wesen asked staff to go over some of the issues that security was having. Ms. Stidham noted that there were not a lot of issues at MOA2, and they are required to have 24-hour security services/fire watch while the fire suppression system is temporarily inoperable and until the outside wall of the building is closed. Mr. Juarez confirmed that the side of the building is currently open, and that valuable equipment is inside, making security necessary. Ms. Stidham added that the security personnel also keep logs of who comes on site, which has been referred to a few times. Ms. Stidham noted that at Skagit Station, issues have arisen regarding "Sleepers", illegal drug use, and loiterers on the premises.

Commissioner Browning wanted to see the budget implications noting that it seemed like the budget may be impacted since the wages of the security staff went up. Ms. Stidham responded that the number of hours remained the same, but the issues with Kaeka could have been from underpaying staff which made it difficult to find and retain qualified individuals. Ms. Stidham noted that several shifts went uncovered because of these deficiencies.

Commissioner Janicki made a motion to authorize Skagit Transit to approve contract No. 23-015 for security services to begin effective June 1st, 2023. Commissioner Browning seconded the motion. The motion passed unanimously.

Ms. Boudreau adjourned the meeting at 8:40 a.m.



Jill Boudreau, Chair Skagit Transit Board of Directors

Attest:



Laura Klein, Clerk of the Board, Skagit Transit