

# RECORD OF THE PROCEEDINGS SKAGIT TRANSIT BOARD OF DIRECTORS

Wednesday, July 16, 2025

The Skagit Transit Board of Directors met in a regular meeting in Burlington, WA. Commissioner Peter Browning, Board Chair, called the meeting to order at 11:04 a.m., followed by the Pledge of Allegiance and roll call. Due to technical difficulties with the MS Teams application, the majority of the meeting was not recorded.

## **Members Present**

Peter Browning, Skagit County Commissioner (Chair)  
 Ron Wesen, Skagit County Commissioner  
 Peter Donovan, City of Mount Vernon, Mayor  
 Julia Johnson, City of Sedro Woolley, Mayor  
 Matt Miller, City of Anacortes, Mayor (stepped out of the meeting for 1 minute at 11:44 a.m.)  
 Bill Aslett, City of Burlington, Mayor (Left the meeting at 11:22 a.m.)  
 Tracy Cook, Labor Representative (non-voting member))

## **Members Present via Teleconference**

Lisa Janicki, Skagit County Commissioner (Vice Chair)  
 Carolyn Moulton, City of Anacortes, Councilmember (Joined the meeting at 11:37 a.m.)  
 Judy Jones, Community Advisory Committee (Chair, non-voting member)

## **Members Absent:**

Joe Burns, City of Sedro-Woolley, Councilmember

## **Providing Legal Counsel:**

Cedric Adams, WSTIP

## **Staff Present**

Larissa Farrell, Clerk of the Board  
 Crystle Stidham, Chief Executive Officer  
 Greg Latham, Director of Maintenance, Operations, and Facilities  
 Jennifer Davidson, Director of HR and Risk Management  
 Joe Stewart, Director of Finance  
 Chris Arkle, Manager of Finance and Accounting  
 Nate Burns, Procurement and Contracts Coordinator  
 Maleah Kuzminsky, Planning and Outreach Manager  
 Eric Gambill, Security Supervisor

## **Staff Present via Teleconference:**

Ryan Quast, Electronics Systems Technician  
 Taylor Patti, Financial Analyst  
 Mika Ela-Bergman, Maintenance Support Technician  
 Abby Bissell, HR Generalist  
 Wayne Simmons, Facilities Supervisor  
 Susan Libby, Travel Trainer  
 Belle Tromp, Operations Manager  
 Eric Esparza, Capital Projects Manager  
 Rogelio Conejo, Community Engagement Coordinator  
 Josh Klinger, Maintenance Supervisor  
 Rebekah Tuno, Grants Manager

## **Members of Public Present**

Colleen Kennedy; Mike Kerr

## **Members of the Public Present via Teleconference:**

Patty; BV; 1-916-501-8890; Joe Kunzler; 1-208-308-8876;  
 Rosie Ventura; Press; Transit Rider; Cameron's Notetaker;  
 Grace Jespersen; 00000; Josh Nylander; Chris Summers

### **1 Executive Session - RCW 42.30.110(1)(i)**

The board met in executive session to review potential litigation. Mr. Browning stated that the Board would meet for 15 minutes from 11:07 a.m. to 11:22 a.m. The board resumed the regular meeting at 11:22 a.m.

### **2 Public Comment**

Public comment was made.

### **3 Consent / Action Items**

- a) Approval of June Meeting Minutes
- b) Approval of June Special Meeting Minutes
- c) Approval of Claims and Payroll
  - May Payroll Direct Deposit and Checks
  - May Direct Federal withholding transfer
  - May Claims Checks and ACH #3885-4093
- d) Approve May Budget Update

**Mr. Miller moved to approve all Consent/Action items. Ms. Johnson seconded the motion. The motion passed unanimously.**

#### **4 Full Discussion/Action Items:**

a) Approve Grant Awards

Ms. Stidham summarized the report as presented in the board packet.

**Mr. Aslett moved to approve the Grant Awards. Mr. Wesen seconded the motion. The motion passed unanimously.**

b) Approve Resolution 2025-08 Allowing Staff to Withdraw of Funds from STS.001: Skat General

Ms. Stidham read the report as presented in the board packet.

**Mr. Donovan moved to approve Resolution 2025-08 Allowing Staff to Withdraw of Funds from STS.001: Skat General. Mr. Aslett seconded the motion. The motion passed unanimously.**

c) Approve Award 24-021, Mobile Fare Ticketing

Ms. Stidham read the report as presented in the board packet.

**Ms. Johnson moved to approve Award 24-021, Mobile Fare Ticketing to Cubic Transportation Systems for a period of three years plus two optional years for a total of five years. Mr. Miller seconded the motion. The motion passed unanimously.**

#### **5 Information Items**

- a) Transit Development Plan
- b) CEO Update
- c) May Ridership
- d) July CAC Report

**Peter Browning adjourned the meeting at 12:29 p.m.**

Attest:

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*Lisa Janicki*

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Lisa Janicki, Vice Chair, Skagit Transit Board of Directors

Signed by:

*Larissa Farrell*

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Larissa Farrell, Clerk of Skagit Transit Board