

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, September 18th, 2024

The Skagit Transit Board of Directors met in a regular Meeting in Burlington, WA and via teleconference. Board Chair Mayor Miller called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance, roll call, and introductions.

Members Present

Matt Miller, City of Anacortes, Mayor (Chair)
Peter Browning, Skagit County Commissioner (Vice-Chair)
Julia Johnson, City of Sedro Woolley, Mayor
Ron Wesen, Skagit County Commissioner
Bill Aslett, City of Burlington, Mayor
James Stavig, City of Burlington, Councilmember
Tracy Cook, Labor Representative (non-voting member)
Peter Donovan, City of Mount Vernon, Mayor

Members Present via Teleconference

Lisa Janicki, Skagit County Commissioner
Andrew Vander Stope, City of Mount Vernon,
Councilmember

Members Absent:

Judy Jones, Community Advisory Committee (Chair, non-voting member)

Providing Legal Counsel:

Andrew Greene and Kenneth Tseng, Perkins Coie

Staff Present

Nicolas Bergman, Information Technologies
Jennifer Davidson, Director of HR and Risk Management
Crystle Stidham, Chief Executive Officer; Larissa Farrell,
Clerk of the Board

Staff Present via Teleconference:

Dan Heverling, Director of Finance
Laura Klein, Clerk of the Board; Abby Bissel; Rogelio Conejo,
Community Engagement Coordinator; Wanda Blunt, Payroll
Coordinator; Joe Macdonald, Manager of Safety and
Training; Zac Wright, Security Supervisor;

Members of Public Present

Members of the Public Present via Teleconference:

"Public", "Skagit Transit", "000000", Brad Tinges

1 Public Comment:

Public Comment was made.

2 Executive Session – Potential Litigation – [RCW 42.30.110\(1\)](#)

The Board met in executive session regarding the review of potential litigation. Mr. Miller stated that the Board would meet for 15 minutes from 11:03 a.m. to 11:18 a.m. The Board resumed the regular meeting at 11:18 a.m.

3 Consent / Action Items:

- a) Approval of August Meeting Minutes
- b) Approval of September Special Meeting Minutes
- c) Approval of Claims and Payroll
- d) Approve July Budget Update
- e) Approve Free Fare for Veteran Stand Down Event

Ms. Johnson moved to approve all Consent / Action items. Mr. Aslett seconded the motion. The motion passed unanimously.

4 Full Discussion/Action Items:

- a) Approve Interlocal Agreement Between Skagit Transit and Community Transit
Ms. Stidham read the report as stated in the packet.

Mr. Stavig moved to approve Interlocal Agreement. Mr. Browning seconded the motion. The motion passed unanimously.

- b) Approve Delerrock Contract Extension
Ms. Stidham read the report as presented in the packet.

Mr. Browning moved to approve the Delerrock Contract Extension. Mr. Aslett seconded the motion. The motion passed unanimously.

- c) Approve Additional Time to Complete Financial Policies
Ms. Stidham read the report as presented in the packet.

Mr. Stavig moved to approve the Additional Time. Mr. Donovan seconded the motion. The motion passed unanimously.

- d) Approve Resolution 2024-11: Appoint Clerk of the Board
Ms. Stidham read the report as presented in the packet.


Ms. Johnson moved to approve Appointing Clerk of the Board. Mr. Browning seconded the motion. The motion passed unanimously.

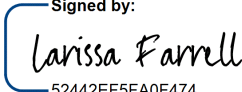
5 Information Items

- a) CEO Update
- b) Grant Applications & Match Commitments
- c) August Ridership Report
- d) CAC September Report

Mayor Miller adjourned the meeting at 11:54 a.m.

Attest:

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2024 October 16 | 2:40
Matt Miller, Chair Skagit Transit Board of Directors

Signed by:

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2024 October 16 | 1:39:12 PM PDT
Larissa Farrell, Clerk of Skagit Transit Board