

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, April 17th, 2024

[Skagit Transit Board of Directors Meeting 4-17-2024 - YouTube](#)

The Skagit Transit Board of Directors met in a regular Meeting in Burlington, WA and via teleconference. Board Chair Mayor Miller called the meeting to order at 11:01 a.m. followed by the Pledge of Allegiance, roll call, and introductions.

Members Present

Peter Browning, Skagit County Commissioner (Vice-Chair) *Left at 11:25 AM*
 Ron Wesen, Skagit County Commissioner
 Peter Donovan, City of Mount Vernon, Mayor
 Matt Miller, City of Anacortes, Mayor (Chair)
 Bill Aslett, City of Burlington, Mayor
 James Stavig, City of Burlington, Councilmember
 Colleen Kennedy, Labor Representative (non-voting member)

Members Present via Teleconference

Andrew Vander Stope, City of Mount Vernon, Councilmember
 Julia Johnson, City of Sedro Woolley, Mayor
 Lisa Janicki, Skagit County Commissioner *Arrived at 11:10 AM*
 Judy Jones, Community Advisory Committee (Chair, non-voting member)

Members Absent:

None

Providing Legal Counsel:

None

Staff Present

Laura Klein, Clerk of the Board
 Nicolas Bergman, Information Technologies
 Chris Arkle, Finance/Accounting Manager
 Jennifer Davidson, Director of HR
 Crystle Stidham, Chief Executive Officer
 Zach Wright, Security Supervisor

Staff Present via Teleconference:

Aggie Juarez, Director of Facilities; Joe Macdonald; Director of Safety and Training; Abby Bissell, HR Generalist; Greg Latham, Director of Maintenance and Operations; Justin Self, IT; Mika Bergman, Maintenance; Rebekah Tuno, Grants Manager

Members of Public Present

None

Members of the Public Present via Teleconference:

“Independent Journalist”, “public”, Marcia, Brad Tinges, “000000000”, Eddie Alan

1 Public Comment:

Public Comment was made. It can be viewed through the meeting recording at the top of the page.

2 Consent / Action Items:

- a) Approval of March Meeting Minutes
- b) Approval of Claims and Payroll
- c) Approve February Budget Update
- d) Approve New and Updated Policies

Mr. Donovan moved to approve all Consent / Action items. Mr. Stavig seconded the motion. The motion passed unanimously.

3 Full Discussion/Action Items:

a) Approve Van Donation

Ms. Stidham read the report as presented in the packet. Ms. Janicki expressed appreciation and explained in further detail what the vehicle will be used for.

Mr. Donovan moved to approve the donation of the van. Ms. Johnson seconded the motion. The motion passed with Ms. Janicki, Mr. Wesen, and Mr. Browning abstaining from the vote due to conflict of interest.

4 Information Items

a) CEO Update

Ms. Stidham presented a verbal report including the following topics:
MOA2 progression
Open recruitments and recent hires
Long Range Transit Plan and other community events
Triennial Report
Governance Committee Update
Recent Conferences

A full report of the CEO update can be found at time marker [14:15](#) on the meeting recording.

b) Clarification on GL Policy

Ms. Stidham clarified a policy from the March Board meeting. The policy that was presented to the Board was correct, but the report accompanying the policy wasn't clear, so Ms. Stidham affirmed that only *qualified* retirement accounts are eligible for the GL sellback.

c) All Staff Meeting Satisfaction Survey Results

Ms. Stidham mentioned the results of the survey about the Annual All-Staff Meeting are in the packet to review.

d) CAC April Report

Ms. Jones had to leave early, so mentioned in the online chat that the report was in the packet for reviewing.

e) March Ridership

Ms. Stidham commented that we are still down 35% on fixed ridership as compared to pre-pandemic ridership and that Paratransit ridership has nearly fully recovered from pre-pandemic levels.

Mayor Miller adjourned the meeting at 11:32 a.m.

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Matt Miller, Chair Skagit Transit Board of Directors

Attest:

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Laura Klein, Clerk of Skagit Transit Board