

**SKAGIT TRANSIT
CITIZENS' ADVISORY COMMITTEE
MEETING MINUTES**

Tuesday, April 12, 2016 5:05 p.m.
Skagit Station Conference Room
Mount Vernon, WA

The meeting was called to order at 5:05 p.m. A quorum was present.

Committee Members

Joy Kane
Valerie Rose
Dick Phillips
Lynne Jordan
Doris Brevoort
Joe Kunzler

Skagit Transit

Brad Windler
Dale O'Brien

Members of the Public

Whitney Fernandes

I. Introductions

Brad Windler introduced himself as the new Service Development Planner. He stated that he has been in transit for 12 years with most of that time being service planning, but has also operated a vanpool program and been an operations supervisor. This experience has made him well versed in what it takes for transit to operate effectively. Brad discussed his interest in bringing forth proposed solutions to issues to the CAC to gather feedback when possible before they are enacted.

II. Public Comment

Joe Kunzler stated he was concerned that the Board of Directors may not have heard the CAC's feedback before voting on the South Fidalgo Connector but was pleased the CAC concern about fares was addressed by the outbound Service Planner. Valerie Rose stated that the Whatcom Transit Authority is not honoring the CAC pass on the 80X.

III. Approval of Minutes:

Valerie Rose moved to approve the March 2016 minutes as presented. The motion was seconded by Dick Phillips and passed unanimously.

IV. Elections

The assembled members voted unanimously to recommend that the Skagit Transit Board of Directors approve Whitney Fernandes' application for membership.

V. Bylaws

The group went through the existing By-Laws and discussed changes suggested by staff and CAC members. There was not sufficient time to discuss every section and so the committee decided that they would finish discussing the By-Laws at the May meeting. Brad Windler would update the draft By-Laws based upon today's discussion and re-distribute them in advance of the next meeting.

VI. Staff Update

Brad stated that he did not have an update on the public outreach proposals. He is still getting familiar with the agency as this is only his second week on the job. He liked the ideas and has seen similar ideas like fare service perform well at other agencies.

Brad gave an update on the South Fidalgo Connector. We are ready to go and have started to distribute outreach material and the Skagit Transit website has a webpage for the South Fidalgo Connector that is up and running.

VII. Adjournment

The meeting was adjourned at 6:00 PM.

Joy Kane, Chair
Skagit Transit Citizens' Advisory Committee

Attest:

Brad Windler
Service Development Planner