

**SKAGIT TRANSIT
CITIZENS' ADVISORY COMMITTEE
MEETING MINUTES**

Tuesday, June 13, 2016 5:05 p.m.
Skagit Station Conference Room
Mount Vernon, WA

The meeting was called to order at 5:05 p.m. A quorum was present.

Committee Members

Joy Kane
Whitney Fernandes
Dick Phillips
Lynne Jordan
Doris Brevoort
Joe Kunzler
Valerie Rose

Skagit Transit

Brad Windler
Dale O'Brien

Members of the Public

None

I. Introductions

All those present introduced themselves.

II. Public Comment

Joy stated that we had discussed reserving public comments for the public. CAC members will make their comments at the end of the meeting in a special section to be named.

III. Approval of Minutes:

Joe Kunzler moved to approve the March 2016 minutes as presented with one small change. The motion was seconded by Lynne Jordan and passed unanimously.

IV. Summer 2016 Schedule

The assembled members voted unanimously to not hold a CAC meeting in either July or August.

V. CAC Bylaws Workshop

New bylaws were approved by a 5-0 unanimous vote after 4 minor grammatical edits that did not alter meaning or intent of the Bylaws. Dick Phillips moved to approve the Bylaws and was seconded by Valerie Rose.

VI. Staff Update

The Staff update was presented by Brad Windler on the various projects underway at Skagit Transit. The following projects were discussed:

- South Fidalgo Connector
- Driver training
- Next Stop Announcement
- Fiber WAN Planning
- Skagit Station upgrades
- Vehicle replacements
- LED Light projects

VII. Member Comments

A discussion on the cost of the paratransit service and the fact that the service is fare free. It was decided that staff will be discussing fares this fall with the CAC. Staff has been following up on the public engagement ideas including working with the county fair and WSU extension office. Joy Kane requested that staff present an update on projects in September and that a discussion for goals to be accomplished over the next year.

VIII. Adjournment

The meeting was adjourned at 6:00 PM.

Joy Kane, Chair
Skagit Transit Citizens' Advisory Committee

Attest:

Brad Windler
Service Development Planner