

**SKAGIT TRANSIT COMMUNITY ADVISORY COMMITTEE
MEETING MINUTES**

Tuesday, Dec 10, 2019
Skagit Station Conference Room Mount Vernon, WA

| Committee Members | Skagit Transit |
|--------------------------|-----------------------|
| Chris Jones | Brad Windler |
| Judy Jones | Cheryl Willis |
| Joe Knunzler | |
| Dave Stevens | |
| Robin Gosney | |
| Valerie Rose | |
| Joy Kane | |
| Louise Edens | |
| Craig Edens | |
| Robin | |

I. Call to Order

The meeting was called to order at 5:05pm by Louise Edens

II. Introductions

None

III. Public Comments

None

IV. Meeting Minutes Approval

Tabled for next meeting.

V. Hand off form current Chair to new Chair

Louise handed off duties to Chris.

VI. CAC By-Law review

Discussed sending an CAC member who has a lapse in attendance a letter noting long absence. Status?

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Quorum is 7 at present. We don't wish to exclude any CAC members but need to be able to conduct business that needs votes. 10 meetings annually discussion ...members should make 8 out of 10 meetings in a calendar year.

Discussion - not miss more than two meetings to be a voting member unless volunteer opt out of voting membership status due to surgery excreta.

Valerie speaks about Zoom Technology. Doris on the committee over 10 years and needs to stay in Seattle. Brad of Skagit Transit hopes to have teleconference next year. IT has some big projects right now and budgets can affect doing Zoom on potential new lap top. IT may have another teleconference product. Skagit Transit can't say when can deliver. Joe would like to see teleconferencing by March.

By Law discuss options tonight and more language crafting in January with vote in February.

3 Absences Consecutively – letter goes to member requesting a written response about absences. 2nd absence check in with member. 3rd month out you become a non-voting association and committee.

Leave of absences – remove from voting during absence – advise the group of this. Thinking about if can work back to voting member status.

Non-voting association membership – for those who will be gone often and or irregularly – and is approved member.

Quorum – a way to proceed. Quorum no global rule ½ members. Brad will check into if can lower CAC quorum total.

Brad and Cheryl will print out the ideas. Excel chart note when attend meeting.

Any time anyone is going to be absent email Brad or Cheryl right up to meeting time. They can see email on their cell phones.

All members verify your contact info is correct. All phone numbers, emails and mailing address.

VII. New rider guides

Handed out on Monday.

VII. Future guest speaker Heidi Wills vote

Move set in motion by Joe Kundler to invite Heidi Wills to CAC meeting in March 30 minute presentation seconded by Joy Kane

Approved by vote to invite Heidi Wills to speak at CAC meeting

VIII. Round Table

Dave Stevens discussed that the monitor is not sufficient to communicate not accepting transfers starting January 2, 2020. Requesting a poster by the driver. Brad noted that this is in conflict with the policy of no print on buses with monitors. More posting at shelters.

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Robin Gosney – has fuel points she earns via Fred Meyer. Is there a way to donate those points to Skagit Transit? The SKAT Club for employees is a potential for accepting donations.

Project for pedestrian safety on crossing path at Skagit Station. CAC members would like to review design for visually impaired. New bay where Greyhound parks at the station.

Joe Kunzler will be on Rapid Ride transit in December and can report in January. Bay Area BART will ride and provide a report to CAC in January and report in February.

Joe is looking for better Sedro Woolley connecting to Skagit Station.

IX. Skagit Transit Overview of upcoming projects

Time schedule for TouchPass roll out provided by Brad Windler

Route changes expected mid-year

NW Regional Council Medicaid with doctor appointment then receive Skagit Transit pass for the month of the appointment

Paratransit fares instatement delayed until June 1, 2020.

New pull out design at Sedro Woolley Food Bank in year 2020. Restroom design will start.

No funds for construction of stop at Sedro Woolley Food Bank yet. Same for restrooms.

X. Adjournment

A motion was made by Joy Kane to adjourn the meeting seconded by Valerie Rose; 6:05pm