

**SKAGIT TRANSIT COMMUNITY ADVISORY COMMITTEE  
MEETING MINUTES**

Tuesday, January 09, 2017  
Skagit Station Conference Room Mount Vernon, WA

---

**Committee Members**

Doris Brevoort  
Whitney Fernandes, Chair  
Lynne Jordan  
Joy Kane  
Joe Kunzler  
Dick Phillips  
Valerie Rose, Vice-Chair

**Skagit Transit**

Coni Carrothers  
Brad Windler

**Members of the Public**

Chris Jones  
Judy Jones

**I. Call to Order**

The meeting was called to order at 5:05 p.m. by the Vice Chair Valerie Rose. Brief introductions were made by committee members.

**II. Public Comments**

There were no public comments.

**III. Approval of Minutes**

Errors in the minutes were noted. A motion was made by Valerie Rose and seconded by Joy Kane to approve the minutes as amended. The minutes were approved with one Nay vote. It was requested that in the future, names of those that make motions and second them be included.

**IV. Consideration of New Members**

Judy Jones was introduced and provided a brief background of her involvement with transit agencies and the Federation of the Blind. In the past she has been a sub-contractor with Pierce Transit where she facilitated a workshop on the ADA. Judy has also worked for the state of Idaho and is skilled as a braille transcriber. Judy is new to the area and currently utilizes Para Transit. A motion was made by Joy Kane, seconded by Joe Kunzler, and approved by the Committee to accept Judy Jones to the CAC. Her name will be forwarded to the Board of Directors for final approval.

## **V. Governor's Commission on Disability**

Brad Windler reviewed information shared last month about an opportunity for the CAC to oversee grant applications for the Governor's Commission on Disability. Discussion was held. Joe Kunzler made a motion to ask the Executive Director to communicate with the County Commissioners to CAC's interest in being Skagit County's Accessibility Advisory Committee for the Governor's Commission on Disability. The motion was seconded by Doris Brevort. There was no further discussion. The motioned carried.

## **VI. Consideration of Meeting Date/Time/Place**

A discussion was held on changing the schedule, location, and length of CAC meetings for the convenience of members and guests. Suggestions included the following: 1) Ending meetings on time, 2) holding a second meeting each month or as needed, 3) a full or half day workshop as needed, or 4) teleconferences. The Committee took no further action.

## **VII. Agenda Items for 2018**

Brad Windler reports he would like one to two meetings to discuss the Strategic Plan. CAC members generated other topics for meetings: 1) Public Events, 2) Marketing/Promotions, 3) Rider's Guide, and 4) Para Transit Fares. Doris Brevort reported that she will share something during Round Table that the committee may want to consider as an agenda item.

## **VIII. Staff Report**

Brad Windler updated the CAC on the following items: 1) Skagit Transit has a new Route Planning Software called Remix. He would like provide a demonstration at a future CAC meeting, 2) Overall, ridership has been rather flat but a slight increase was noted during the reported period, 3) New shelters have been procured that have solar powered lighting. Unfortunately, the old shelters cannot be retro-fitted. Joe Kunzler requested that Brad contact Sound Transit about licensing their artwork for use in the buses.

## **VIV. Round Table**

Doris Brevort shared a rider experience she had from Everett Station a few weeks ago. She had difficulty making her connection by about 30 seconds. Doris had called Dispatch to ask them to let the driver know she was coming. She just had to cross one bay to another but the bus pulled away. At this time, there are limited times that the 90x will hold. Joy Kane shared a past experience when she missed her connection to Anacortes, which was the last bus out of town. At that time, she did not know she could call and ask that the bus hold for 5 minutes. The committee would like to add Commuter Connectivity to agenda items for 2018.

**VII. Adjournment**

A motion was made by Joy Kane and seconded by Lynne Jordan to adjourn the meeting.  
The motion carried. The meeting was adjourned by Whitney Fernandes, Chair, at 6:05 p.m.

---

Coni Carrothers, Mobility Outreach Specialist

Attest:

---

Brad Windler, Service Development Planner