

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, November 15, 2017

The Skagit Transit Board of Directors met in regular session in Anacortes, WA. Chair Wagoner called the meeting to order at 1:01 p.m. followed by the Pledge of Allegiance, Roll Call, and Introductions.

Members Present:

Keith Wagoner, City of Sedro Woolley, Mayor (Chair)
Rick DeGloria, City of Burlington, Council Member
Jill Boudreau, City of Mount Vernon, Mayor
Melinda Hunter, Labor Representative (non-voting member)

Staff Present

Dale O'Brien, Executive Director
Motoko Pleasant, Manager of Finance & Admin
Troy Fair, Manager of Operations
Al Schaner, Manager of Maint & Facilities
Mary Lozeau, Clerk to the Board

Members Absent:

Ron Wesen Skagit County Commissioner
Ken Dahlstedt, Skagit County Commissioner
Lisa Janicki, Skagit County Commissioner
Ken Quam, City of Mount Vernon, Council Member
Lauri Gere, City of Anacortes, Mayor
Steve Sexton, City of Burlington, Mayor

Member of Public:

Providing Legal Counsel:

I Public Comment:

Mr. Wagoner stated a quorum is not present and Consent Action Items will be brought to the December meeting.

II Consent / Action Items:

III Full Discussion/Action Items:

IV Community Advisory Committee Report

Mr. O'Brien informed the Board members the Community Advisory Committee met yesterday. The Committee elected Whitney Fernandes as Chair and Valerie Rose as Vice Chair. The Committee is recommending a new member, Dave Stevens for Board approval. Mr. O'Brien noted Chris Jones and Judy Jones of Sedro Woolley have applied to join the Committee.

V Executive Directors Report

Mr. O'Brien gave an update on the new MOA-2 property and reported Skagit Transit's attorney is waiting for Wallace Bay Properties LLC to bring forward an appraisal to begin negotiations. Mr. O'Brien stated staff is reviewing fee summary of the preliminary design of MOA-2, which will be negotiated with TCF Architects, P.S.

VI Information Items:

Mr. O'Brien stated the 2018 Draft Budget is prepared and open for public comment. Staff will bring the 2018 Budget to the December meeting with public comment for the Board's approval. Mr. O'Brien noted the 2018 Budget has an add to staff for a Safety Supervisor.

VII Unfinished Business:

VIII New Business:

Chair Wagoner adjourned the meeting at 1:09 p.m.

Mayor Keith Wagoner, Chair
Skagit Transit Board of Directors

Attest:

Mary Lozeau,
Clerk of Skagit Transit Board