

# **CAC MEETING MINUTES**

**October 14, 2025**

## Call to Order

The meeting is called to order by Chair Judy Jones at 4:30PM.

## Roll Call - Members' Present:

Doris Brevoort, Ray Bock, BJ Carol, Louise Edens, Robin Gosney, Chris and Judy Jones, John Norman, Monette Partin, Dick Phillips, Valerie Rose, Dave Stevens and Daniel Kihangu

Skagit Transit staff present Cheryl Willis, Maleah Kuzminsky and Rogelio Conejo-Castro

## Introduction of Guest and Public Comments Chair Judy Jones: None

## September CAC Meeting Minutes Chair Judy Jones:

A motion was made by Ray Bock, seconded by BJ Carol to approve the September 9<sup>th</sup> CAC meeting minutes. The motion carried.

## Upcoming Elections for CAC Chair, Vice-Chair & Special Projects positions Chair Judy Jones:

Member nominations due 11/3/25. Send names to Skagit Transit Cheryl Willis. Self-nomination is acceptable.

## Ridership Update Skagit Transit Cheryl Willis:

Both Fixed Route and Paratransit services incurred ridership increases in August over the year prior. Fixed route 3.3% increase Paratransit 4.21% increase.

## Current Events Skagit Transit Cheryl Willis:

Goodwill Community Resource Fair 10/3, Veterans Stand Down Event 10/4, Spooktacular 10/18, Second Chance Resource Event 10/29 Skagit Transit received a plaque at the Veterans Stand Down for outstanding support of veterans in our community.

## Guemes Island Pilot Service Ends 10/1/25 Skagit Transit Maleah Kuzminsky

The performance metric of 200 rides per week on Guemes Island was established for the continuation of the pilot shuttle service. Ridership was below target in both June, July, August and September. As a result of low ridership, the pilot is discontinued October 1<sup>st</sup>.

## Rider Guide Map Examples Hand Out Given to CAC Members - Due at October CAC Meeting Skagit Transit Rogelio Conejo-Castro

CAC members provided their input on the rider guide maps samples shared during the previous meeting.

Rider Guide Timetable Examples Distributed to CAC Members to Critique and Submit 11/12  
Skagit Transit Rogelio Conejo-Castro

Skagit Transit provided CAC members with five printed rider guide timetable pages, each highlighting new key features. Members are asked to review these pages and submit their comments and feature preferences to Skagit Transit by November 12<sup>th</sup>.

Committee Business Chair Judy Jones

As part of new business, CAC member Dick Phillips proposed exploring AI concepts from Microsoft Copilot to enhance transit services. Skagit Transit's Maleah Kuzminski acknowledged the ideas while stressing the need for fact-checking and accuracy verification when presenting AI derived ideas.

Meeting Site Chair Judy Jones

Chair Jones is investigating alternative meetings sites presently and received mixed reviews from members.

Exploring Updating the CAC By-Laws

All members have the current CAC by-laws. Members are requested to send their proposed By-law revisions to Maleah Kuzminski promptly. Proposed changes will be included at the November CAC meeting.

The next meeting will be Wednesday November 12 at 4:30PM at Skagit Station and/or via Teams or Zoom (to be determined.)

A motion to adjourn the CAC meeting was made by Dave Stevens, seconded by John Norman, and unanimously approved at 5:30 PM.

