

**SPECIAL USE PERMIT FEES
and
COMPLETE APPLICATION CHECKLIST
for
PRIVATE TRANSPORTATION PROVIDERS**

FEES:

1. Application Processing Fee - \$100.00
2. Bond – Requirements based on proposed use, determined on a case by case basis. If approved, you will be notified if bonding is required.
3. Insurance Requirements - \$1,000,000 minimum

COMPLETE APPLICATION CHECKLIST:

1. Completed application form
2. Description of event/activity shuttle services are being provided for
3. Name of company/agency providing shuttle services
4. Copy of WUTC Certification (Required if provider charges for its transportation services)
5. Written statement indicating certificate is in good standing (if certificate is required)
6. List of requested Park and Ride lots to be used for transportation purposes, including Park and Ride name and address or location
7. Schedule of transportation services including dates/times/number and frequency of trips
8. Type and number of shuttle vehicles (if using vans or buses– weight)
9. Number and location of parking spaces requested for use at each lot and requested location – or total number of shuttle trips (roundtrip) at each lot
10. Proof of insurance, declaration page from insurance carrier
11. Copies of any other required/related permits or documentation

Approval or denial of permit will be five (5) business days from the date all documentation listed above has been received by Skagit Transit.

Skagit Transit Use

Completed Application received: _____
Date

- Application Fee of \$100.00
- Completed Application
- Proof of Insurance, Declaration page from Insurance carrier
- WUTC and written statement indicating Certificate is in good standing (if required)

APPROVED BY: _____ Date: _____
(Skagit Transit Authorized Representative)



**APPLICATION FOR FACILITIES USE AGREEMENT - PERMIT
SKAGIT TRANSIT**

APPLICATION SECTION

1. Applicant/Company Name: _____ Phone #: _____

2. Address: _____ City, State, Zip: _____

3. Contact Person: _____ Phone #: _____

4. Address: _____ City, State, Zip: _____

5. E-Mail Address: _____ Fax: _____

6. WUTC Certification Number: _____ Expiration Date: _____

Auto Transportation Co. Special Needs Charter Excursion

7. Attach a copy of the WUTC Certificate and a written statement indicating that your certification is in good standing.

8. Transportation purpose (i.e., sports event, festival, airport services etc)

9. Park and Ride lot names(s) & location(s):

10. Number of parking spaces needed: _____ Time needed: _____

11. Type of vehicles providing transportation: _____

12. Schedule (include dates and arrival & departure times):

13. Number of vehicle trips from P&R: _____ Number of vehicle trips to P&R: _____

14. Are there any related permit application(s) pending: Skagit Transit, Skagit County, Federal, State or Local

Yes No If "yes", permit or application numbers _____

APPLICANT SIGNATURE: _____ **DATE:** _____

SKAGIT TRANSIT USE

APPLICATION DATE:	REVIEWER:	PERMIT #:
<input type="checkbox"/> TRANSIT <input type="checkbox"/> OTHER	<input type="checkbox"/> PRIVATE USE <input type="checkbox"/> COMMERCIAL USE <input type="checkbox"/> UTILITY USE <input type="checkbox"/> MUTUAL BENEFIT	<input type="checkbox"/> TEMPORARY USE <input type="checkbox"/> LONG TERM USE

APPROVAL: _____	DATE: _____
APPROVAL: _____	DATE: _____
APPROVAL: _____	DATE: _____