



Burlington City Hall
Council Chambers
833 South Spruce Street
Burlington, WA 98233

Skagit Transit Board of Directors Agenda

Regular Meeting
September 18th, 2024
11:00 a.m.

<https://us02web.zoom.us/j/86092215677>

Or go to zoom.com and enter
meeting ID: 860 9221 5677

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF MEMBERS
4. EXECUTIVE SESSION - POTENTIAL LITIGATION - RCW 42.30.110(1)
5. PUBLIC COMMENT
6. CONSENT / ACTION ITEMS

All matters listed within the Consent Agenda have been distributed to each member of the Skagit Transit Board of Directors for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from Consent Action Items and placed on Regular Action Items by request.

- | | |
|---|-------------|
| a) Approval of August Meeting Minutes | Page 3-4 |
| b) Approval of September Special Meeting Minutes | Page 5 |
| c) Approval of Claims and Payroll | |
| July Payroll Direct Deposit and Checks #17187-17192 | \$1,285,496 |
| July Direct Federal withholding transfer | \$261,596 |
| July Claims Checks and ACH #2298-2435 | \$1,045,485 |
| d) Approve July Budget Update | Page 6 |
| e) Approve Free Fare for Veteran Stand Down Event | Page 7 |

7. FULL DISCUSSION / ACTION ITEMS

- | | |
|--|------------|
| a) Approve Interlocal Agreement Between Skagit Transit and Community Transit | Page 8 |
| b) Approve Delerrock Contract Extension | Page 9 |
| c) Approve Additional Time to Complete Financial Policies | Page 10 |
| d) Approve Resolution 2024-11: Appoint Clerk of the Board | Page 11-12 |

8. INFORMATION ITEMS

- | | |
|---|------------|
| a) CEO Update | |
| b) Grants Application and Match Commitments | Page 13 |
| c) August Ridership Report | Page 14-19 |
| d) CAC September Report | Page 20 |

9. ADJOURNMENT

Skagit Transit Board of Directors Officers

Mayor Matt Miller Chair Commissioner Peter Browning .. Vice Chair

Skagit Transit Board of Directors Membership and Votes

Mayor of Anacortes	1
Mayor of Burlington	1
Mayor of Mount Vernon	1
Mayor of Sedro – Wooley	1
Skagit County Commissioner District 1 ..	1
Skagit County Commissioner District 2 ..	1
Skagit County Commissioner District 3 ..	1
Mount Vernon Councilperson	1
Burlington Councilperson	1

Non-Voting Members

Community Advisory Committee Chair
Skagit Transit Labor Union Representative

Quorum Requirement

A quorum consists of a simple majority (5) of the total votes (9).

Title VI Notice to the Public: Skagit Transit fully complies with Title VI of the federal Civil Rights Act of 1964 and related statutes, and does not discriminate on the basis of race, color or national origin. For more information, or to obtain a Title VI Complaint Form, visit Skagit Transit’s website at <https://www.skagittransit.org/about-us/civil-rights-discrimination/>

Aviso resumido del Título VI al público: Skagit Transit cumple plenamente con el Título VI de la Ley federal de derechos civiles de 1964 y los estatutos relacionados, y no discrimina por motivos de raza, color u origen nacional. Para mayor información, o para obtener un Formulario de queja del Título VI, visite el sitio web del Skagit Transit en <https://www.skagittransit.org/about-us/civil-rights-discrimination/>

ADA Notice to the Public: Skagit Transit fully complies with Section 504 of the Rehabilitation act of 1973 and the Americans with Disabilities Act of 1990 (ADA) and does not discriminate on the basis of disability. For more information, or to file a grievance contact the ADA Coordinator, Jennifer Davidson at 360-757-5178 or jdavidson@skagittransit.org.

Aviso de la ADA para el público: Skagit Transit cumple plenamente con la Sección 504 de la Ley de Rehabilitación de 1973 y la Ley de Americanos con Discapacidades de 1990 (ADA) y no discrimina por motivos de discapacidad. Para obtener más información, o para presentar una queja, póngase en contacto con el Coordinador de la ADA, Jennifer Davidson en 360-757-5178 o jdavidson@skagittransit.org.

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

Wednesday, August 21st, 2024

The Skagit Transit Board of Directors met in a regular Meeting in Burlington, WA and via teleconference. Board Chair Mayor Miller called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance, roll call, and introductions.

Members Present

Matt Miller, City of Anacortes, Mayor (Chair)
Peter Browning, Skagit County Commissioner (Vice-Chair)
Julia Johnson, City of Sedro Woolley, Mayor
Lisa Janicki, Skagit County Commissioner
Ron Wesen, Skagit County Commissioner
Bill Aslett, City of Burlington, Mayor
James Stavig, City of Burlington, Councilmember
Colleen Kennedy, Labor Representative (non-voting member) *Represented by Tracy Cook*

Members Present via Teleconference

Judy Jones, Community Advisory Committee (Chair, non-voting member)

Members Absent:

Peter Donovan, City of Mount Vernon, Mayor
Andrew Vander Stope, City of Mount Vernon, Councilmember

Providing Legal Counsel:

None

Staff Present

Nicolas Bergman, Information Technologies
Chris Arkle, Finance/Accounting Manager
Jennifer Davidson, Director of HR and Risk Management
Crystle Stidham, Chief Executive Officer
Dan Heverling, Director of Finance
Greg Latham, Director of Maintenance, Operations, and Facilities

Staff Present via Teleconference:

Laura Klein, Clerk of the Board; Rogelio Conejo, Community Engagement Coordinator; Wanda Blunt, Payroll Coordinator; Kelly Miyow, HR Tech; Joe Macdonald, Manager of Safety and Training; Alan Brooks, Operations Supervisor; Mika Bergman, Maintenance

Members of Public Present

Stephen Orsini, Alysa Stamey, Shawna Harring-Jensen, Leslie Ostlund

Members of the Public Present via Teleconference:

Madaline H, Jesse Jones, Chris Chidley. "Ray", "GJJG", "Public", "Skagit Transit", "000000", "John", Paul Hooley, "Crchi", Brad Tingess, "E2", Cindy Kamp, Brad Windler, "WD"

1 Public Comment:

Public Comment was made.

2 Consent / Action Items:

- a) Approval of July Meeting Minutes
- b) Approval of Claims and Payroll
- c) Approve June Budget Update
- d) Approve Policy 25.05 – Budget (*Pulled into full discussion by Mr. Stavig*)
- e) Approve Policy 25.10 – Budget Amendment Requests (*Pulled into full discussion by Mr. Stavig*)
- f) Approve Policy 30.10 – Returned Checks
- g) Approve Policy 60.10 – Emergency Purchases
- h) Approve Policy 80.05 – Fare
- i) Approve Policy 80.30 – End of Day Skagit Station Procedures
- j) Approve Policy 80.40-A – Reduced Fare Procedures
- k) Approve Policy 80.45 – Refunds and Replacements
- l) Approve Policy 80.50 – Mail Order Purchase of Fare Cards
- m) Approve Rideshare Policy Regarding Labor Actions

Mr. Aslett moved to approve all Consent / Action items. Mr. Browning seconded the motion. The motion passed unanimously.

3 Full Discussion/Action Items:

- a) Approve Policy 25.05 – Budget and 25.10 – Budget Amendment Requests (*Pulled from Consent Agenda*)

Mr. Stavig asked clarifying questions about these two policies.

Mr. Donovan moved to approve policies 25.05 and 25.10. Ms. Johnson seconded the motion. The motion passed unanimously.

- b) Approve Resolution 2024-07: Rescinding Resolution 2024-06
Ms. Stidham read the report as presented in the packet.

Mr. Browning moved to approve Resolution 2024-07. Ms. Johnson seconded the motion. The motion passed unanimously.

- c) Approve Resolution 2024-08: 2024-2029 TDP
Ms. Stidham read the report as presented in the packet.

Mr. Browning moved to approve Resolution 2024-08. Mr. Aslett seconded the motion. The motion passed unanimously.

- d) Approve Resolution 2024-09: New Signer to Bank Account
Ms. Stidham read the report as presented in the packet.

Ms. Johnson moved to approve Resolution 2024-09. Ms. Janicki seconded the motion. The motion passed unanimously.

- e) Approve Resolution 2024-10: 2024 Budget Amendment (Re-Org presentation was presented and approved first)
Ms. Stidham read the report as presented in the packet.

Ms. Janicki moved to approve Resolution 2024-10. Mr. Wesen seconded the motion. The motion passed unanimously.

- f) Approve Re-Organization
Ms. Stidham read the report as presented in the packet.

Mr. Browning moved to approve the Re-Organization. Mr. Stavig seconded the motion. The motion passed unanimously.

- g) Approve Microsoft 365 User License Renewal 2024
Ms. Stidham read the report as presented in the packet.

Ms. Janicki moved to approve the Microsoft 365 User License Renewal. Mr. Stavig seconded the motion. The motion passed unanimously.

- h) Approve Perkins Coie Agreement Extension
Ms. Stidham read the report as presented in the packet.

Ms. Janicki moved to approve the Perkins Coie Agreement Extension. Ms. Johnson seconded the motion. The motion passed unanimously.

4 Information Items

- a) CEO Update
- b) Revision to Policy Review Period for Union
- c) September Grant Applications & Match Commitments
- d) July Ridership Report
- e) CAC August Report

Mayor Miller adjourned the meeting at 12:12 p.m.

Attest:

Matt Miller, Chair Skagit Transit Board of Directors

Laura Klein, Clerk of Skagit Transit Board

Board of Directors Meeting Minutes August 21st, 2024

**RECORD OF THE PROCEEDINGS
SKAGIT TRANSIT BOARD OF DIRECTORS**

**Special Board Meeting
September 6, 2024**

The Skagit Transit Board of Directors met in a Special Meeting via teleconference. Chair Mayor Miller called the meeting to order at 10:06 a.m. followed by the Pledge of Allegiance and roll call.

Members Present via Teleconference

Peter Browning, Skagit County Commissioner (Vice Chair)
Lisa Janicki, Skagit County Commissioner
Matt Miller, City of Anacortes, Mayor (Chair)
Julia Johnson, City of Sedro Woolley, Mayor
Ron Wesen, Skagit County Commissioner

Members Absent:

Andrew Vander Stoep, City of Mount Vernon, Councilmember
James Stavig, City of Burlington, Councilmember
Bill Aslett, City of Burlington, Mayor
Tracy Cook, Labor Representative (non-voting member)
Judy Jones, Community Advisory Committee, Chair (non-voting member)

Staff Present via Teleconference

Crystle Stidham, Chief Executive Officer
Laura Klein, Clerk of the Board

Providing Legal Counsel:

Andrew Greene, Perkins Coie
Kenneth Tseng, Perkins Coie

Members of the Public Present via Teleconference:

"Bob", "Jill"

Public Comment:

None.

Executive Session – Potential Litigation – RCW 42.30.110(1)

Mayor Miller called the board into executive session to discuss potential litigation pursuant to RCW 42.30.110(1). The Board was in executive session for 45 minutes. Expected return time was 10:52. Actual Return time was 10:52.

Mr. Miller adjourned the meeting at 10:53 a.m.

Matt Miller, Chair Skagit Transit Board of Directors

Attest:

Laura Klein, Clerk of the Board, Skagit Transit

TO: Skagit Transit Board of Directors

FROM: Chris Arkle, Accounting & Finance Manager

SUBJECT: Monthly Budget Update Report for July 2024

INFORMATION: The monthly budget reports are presented for your review. Items of interest are:

Revenues:
Sales Tax Received:

July	2024	2023	2022
	1,430,443	1,568,089	1,420,266

Grant Revenue:

Federal Operating	-
Federal Capital	297,060
Local Operating	-
State Operating	-
State Capital	496,832

Fare Revenue:

	2024	2023	2022	2021
July	57,534	58,644	52,726	51,809
Yrly-Budget	718,000	684,500	592,964	545,000
Mon-Budget	59,833	57,042	49,414	45,417

Expenses

Capital	
Route Improvements	-
Skagit Station	-
Park & Ride	-
Revenue Equipment	-
Service Equipment	-
Vanpool Equipment	14,867
MOA 2	204,827
Bldgs. - MOA	-
Garage/Shop Equipment	-
Office Furniture/Equip.	-
Intangible Asset - SW	-
Communications & IS	-

Ending Cash:

July 2024	July 2023	July 2022
3,520,212	2,750,343	4,622,244

Reserves:

	July 2024	July 2023	July 2022
Operating	5,508,846	5,228,219	5,031,576
Facilities	10,400,000	10,400,000	10,400,000
Capital			
Replacement	5,407,351	4,601,931	4,037,194
Non-Designated	1,650,351	1,566,300	1,507,802
Total	22,966,548	21,796,450	20,976,572

RECOMMENDATION: Staff recommends the Board approve the monthly budget report.



TO: Skagit Transit Board of Directors

FROM: Crystle Stidham, Chief Executive Officer

SUBJECT: Approve Free Fare for Veteran Standdown Event

INFORMATION:

Skagit Transit was recently contacted by staff from various Skagit County veteran organizations about an upcoming event at the Skagit County Fairgrounds. These organizations are hosting an event called a Veteran Standdown on October 18 & 19th, 2024. This event is geared towards connecting veterans from Skagit County with needed social and medical services.

Skagit Transit has been asked to provide fare free service on our fixed route services. This may assist low-income veterans in attending this event.

Staff recommends approving fare free service on October 18th & 19th for passengers attending the event on the fixed route service for all routes that operate solely in Skagit County.

RECOMMENDATION:

Board approves Fare Free Fixed Route service on October 18th & 19th, 2024 for event participants for all routes except Routes 80X and 90X.

Estimated Budget Impact: \$551 in lost cash fares.



TO: Skagit Transit Board of Directors

FROM: Crystle Stidham, Chief Executive Officer

SUBJECT: Approve Interlocal Agreement between Skagit Transit and Community Transit

INFORMATION:

Community Transit approached Skagit Transit seeking approval to provide a pilot microtransit service to the portion of the Sauk-Suiattle reservation that lies within the Skagit Transit public transportation benefit area (PTBA).

Skagit Transit agreed to this interlocal arrangement with the following provisions:

- a) Hours of service are limited to 5am to 9pm, seven days a week, and are subject to change with prior written notice to Skagit Transit.
- b) CT shall not operate its Microtransit Service to any other points within Skagit Transit's PTBA except as described in this Agreement or as otherwise agreed to in writing;
- c) CT is not permitted and shall not use Skagit Transit bus stops unless otherwise agreed to in writing;
- d) CT shall not represent that it is acting on behalf of Skagit Transit or that it is operating any service on behalf of Skagit Transit;
- e) CT may contract out the services allowed under this Agreement and services shall be branded with CT's brand.

Should Skagit Transit, at its option, decide in the future to institute any service which replicates, in whole or in part, those services provided by CT as per this Agreement, then this Agreement shall terminate.

TERMINATION: Either party hereto may terminate and cancel this Agreement at any time and for any reason upon written notice of termination and cancellation given by either party to the other. Upon such written notice of termination, this Agreement shall terminate effective forty-five (45) days from the date of the written notice.

RECOMMENDATION:

Staff recommends the Board approve the interlocal agreement between Skagit Transit and Community Transit.

BUDGET IMPACT:

Estimated Budget Impact: None



TO: Skagit Transit Board of Directors

FROM: Crystle Stidham, Chief Executive Officer

SUBJECT: Approve Contract 19-006 Delerrock Extension

INFORMATION:

Delerrock provides Skagit Transit with mobile fare ticketing services. Our contract with them began August 1st, 2019, and ended June 30th, 2022, with the option for 2 one-year extensions, which we chose to exercise.

The last extension brought the contract to June 30th, 2024.

This extension (Amendment #02) would be from July 1st, 2024, to December 31st, 2024.

Another extension is sought to allow adequate time to complete the procurement process in line with Skagit Transit's Procurement Policy and applicable State Law. The inability to plan and initiate a competitive procurement process has led to this situation, and the extension aims to prevent potential work stoppages or unauthorized expenses.

If a new contract is awarded prior to December 31st, 2024, then this contract will terminate.

RECOMMENDATION:

Staff recommends the Board approve the extension to contract 19-006 for Delerrock.

BUDGET IMPACT:

Estimated Budget Impact: \$114,000 for 6 months (included in 2024 budget). No further budget impact expected.



TO: Skagit Transit Board of Directors

FROM: Crystle Stidham, Chief Executive Officer

SUBJECT: Approve Additional Time to Complete Financial Policies

INFORMATION:

At the September 2023 Board meeting, Staff was directed to create a committee whose primary role was updating the financial policies of the organization. Some of these policies had not been updated since the early 2000s.

Staff was given until September 30, 2024 to complete all of the policies. Due to scheduling conflicts and urgent projects, only 24 policies have been completed so far, leaving approximately 50 to be completed.

Staff is asking the Board for additional time to complete this directive and allow time to review by the Governance Committee. We will keep the board up to date on the progress made in this project and will commit ourselves to prioritizing these policy revisions.

RECOMMENDATION:

Staff recommends approving staff's request for additional time to complete financial policies.

BUDGET IMPACT:

Estimated Budget Impact: None



TO: Skagit Transit Board of Directors

FROM: Crystle Stidham, Chief Executive Officer

SUBJECT: Approve Resolution 2024-11: Appoint Clerk of the Board

INFORMATION:

The Executive Assistant, Laura Klein, has been serving as Clerk of the Board since May of 2023. Laura originally gave her resignation notice to leave on July 19th, 2024, however since an appropriate candidate was not found before then, Laura has been filling in remotely to perform the duties of the role.

A successful candidate has been found to fill the position and will be assuming the roles and responsibilities of Clerk of the Board effective upon approval of this resolution.

The position of Clerk of the Board of Skagit Transit performs the following duties in accordance with the bylaws and policies of Skagit Transit:

- Record and maintain accurate minutes of all board meetings.
- Maintain a record of all resolutions passed by the Board.
- Ensure proper notification to the public for Board meetings.
- Assist in the preparation and distribution of meeting agendas and materials.
- Ensure the safekeeping of all official documents and records of the Board.
- Carry out any other duties as assigned by the Board.

RECOMMENDATION:

Staff recommends the Board approve Resolution 2024-11 appointing the new Executive Assistant, Larissa Ferrell, as Clerk of the Board of Skagit Transit.

RESOLUTION NO. 2024-11

A RESOLUTION OF SKAGIT TRANSIT BOARD OF DIRECTORS APPOINTING A CLERK OF THE BOARD FOR THE SKAGIT TRANSIT AUTHORITY

WHEREAS, the September 2023 Board Meeting passed Resolution 2023-06 appointing the Executive Assistant to serve as Clerk of the Board; and

WHEREAS, the current Executive Assistant has resigned pending hire of a new candidate; and

WHEREAS, the position of Executive Assistant has been filled by a new candidate;

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED THAT the Board of Directors of Skagit Transit hereby appoints Larissa Ferrell, Executive Assistant to the capacity of Clerk of the Board for the authority, to perform all the duties and responsibilities of the position.

PASSED in open public meeting this 18th day of September 2024.

**SKAGIT TRANSIT SYSTEM
SKAGIT COUNTY, WASHINGTON**

By _____
Matthew Miller, Chair Skagit Transit Board of Directors

By _____
Crystle Stidham, Chief Executive Officer

ATTEST TO FORM:

Laura Klein, Clerk of Skagit Transit

APPROVED AS TO FORM:

Dannon Traxler, Counsel to Skagit Transit



TO: Skagit Transit Board of Directors
FROM: Crystle Stidham, Chief Executive Officer
SUBJECT: September Grant Applications & Match Commitments

SUMMARY:

Grant funding typically requires some level of matching funds from the requestor to demonstrate local commitment to the project. The amount required varies by funder and funding source and is outlined in the published notice of funding opportunity. As part of applications, we must identify the amount and source. We will be submitting multiple grant applications to support service delivery and construction of MOA2. To keep the Board of Directors aware of grant applications and match requirements, the information below is provided to ensure clarity of future financial commitments should we receive an award.

The table below identifies the grant applications that will be submitted in September with their respective grant program, scope, funding request, and match commitments.

September Grant Applications

Grant Program	Application Scope	Total Project Cost	Funding Request	Match Percent	Match Required
WSDOT Green Transportation Capital Grant (23.3% CCA Funded)	MOA2 Phase 3 (all site work & Fuel/Wash Building (B), maintenance equipment for B	\$11,369,711	\$9,664,254	15%	\$1,705,457
WSDOT Consolidated Grant Program (23.3% CCA Funded)	R615 (4 yrs)	\$3,889,744	\$3,500,769	10%	\$388,974
	R717 (4 yrs)	\$2,792,034	\$2,512,831	10%	\$279,203
	Community Engagement Coordinator (4 yrs)	\$363,367	\$327,030	10%	\$36,337
	5 Replacement Paratransit (2 EV/3 Propane)	\$1,486,485	\$1,412,161	5%	\$74,324
	2 EV		\$690,000		
	3 Propane		\$675,000		
	Microtransit - North Anacortes (2 yrs)	\$815,400	\$774,630	5%	\$40,770
	Enroute EV Charging (Skagit Station & Chuckanut)	\$2,450,000	\$2,327,500	5%	\$122,500
TOTAL		\$23,166,741	\$20,519,175		\$2,647,566

RECOMMENDATION:

No recommendation is requested at this time.



AUG Performance Report

Ridership Comparison: Fixed Route

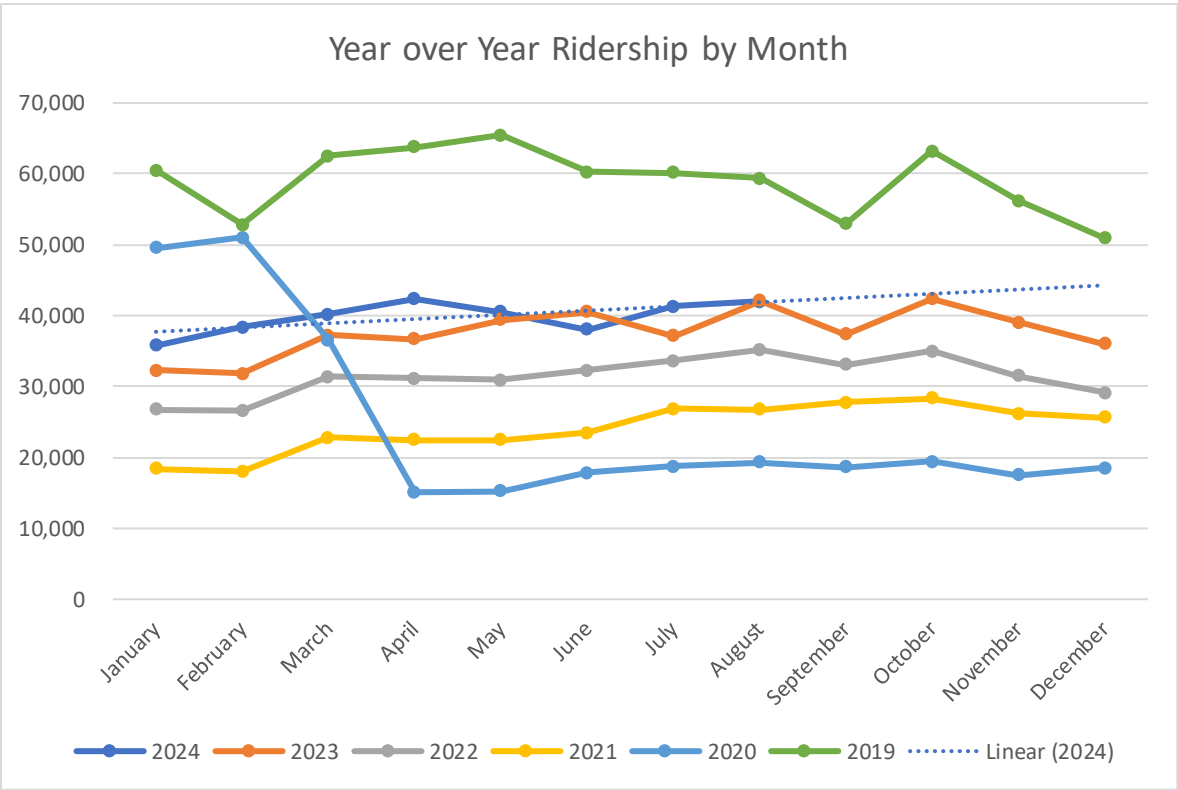
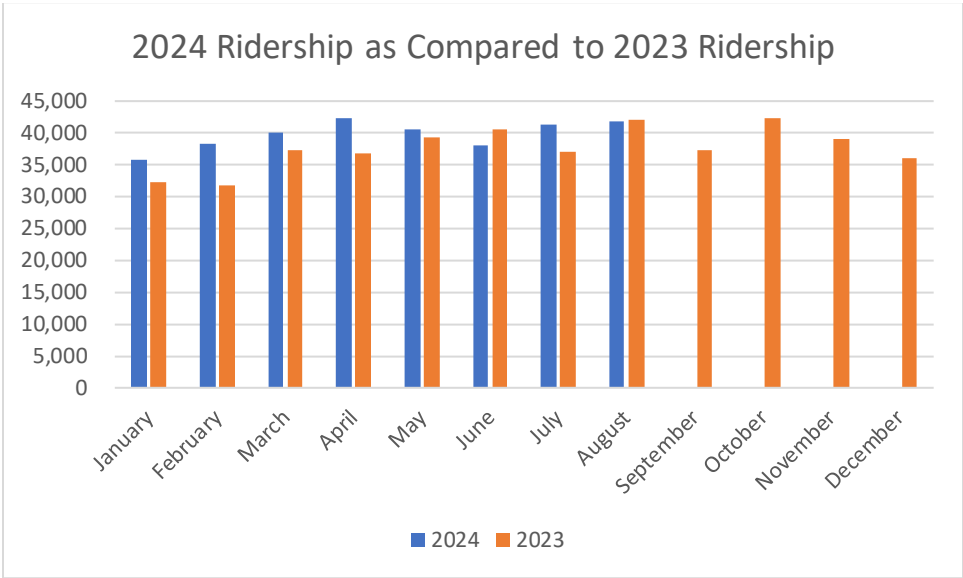
Month to Month	Actual	% Change 2024 vs	YTD	Actual	% Change 2024 vs
2024	41,935	-----	2024	320,178	-----
2023	42,103	0%	2023	297,307	7.69%
2019	59,332	-29.32%	2019	484,835	-33.96%

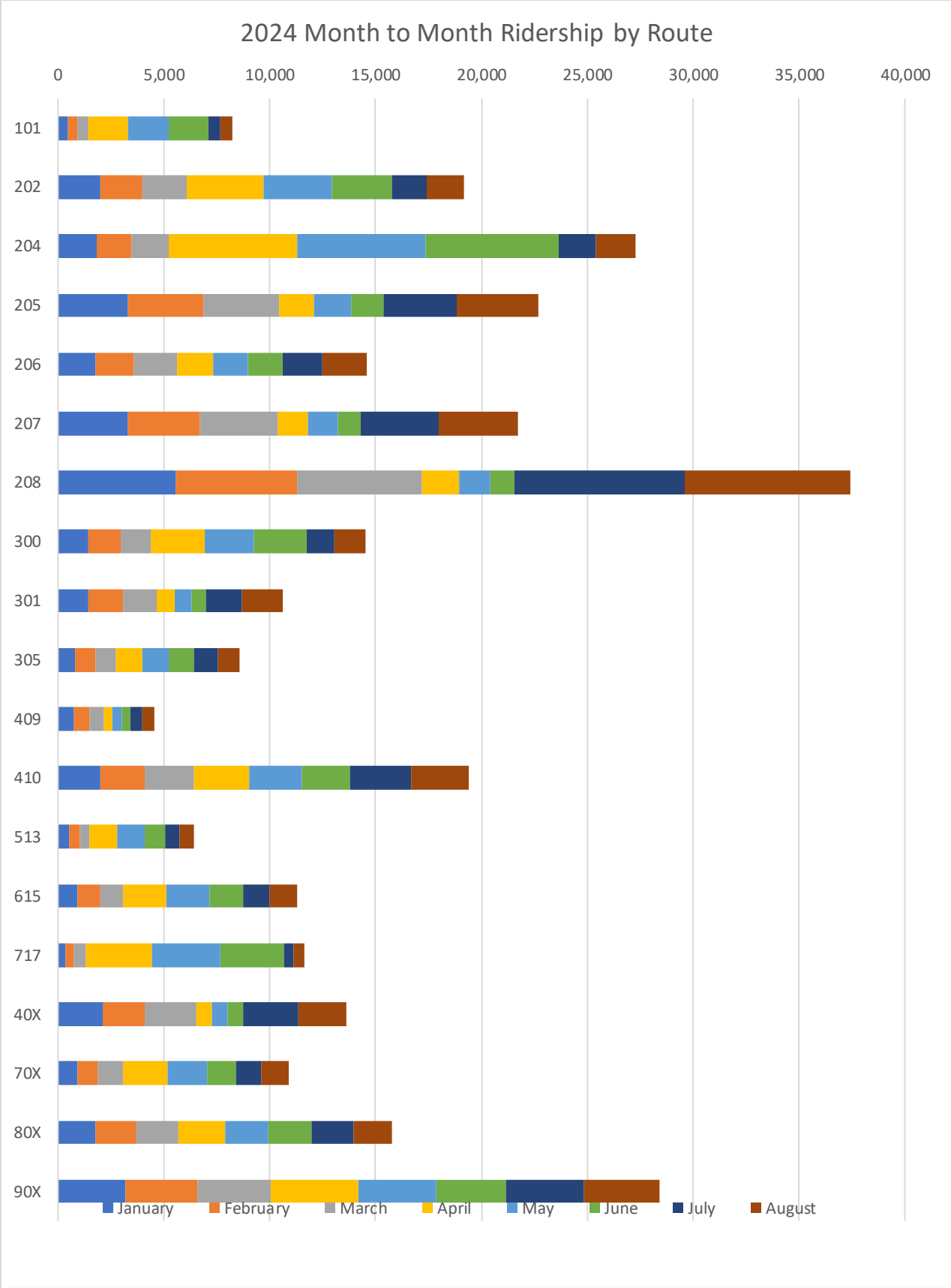
Average Weekday Ridership:	2023	1,832
	2024	1,784

Average Saturday Ridership:	2023	180
	2024	222

Average Sunday Ridership:	2023	158
	2024	156

Fixed Route Highlights





Ridership Comparison: Paratransit

Month to Month	Actual	YoY	YTD	Actual	YoY
2024	5,717	-----	2024	41,354	-----
2023	5,501	3.93%	2023	43,673	-5.31%
2019	6,690	-17.02%	2019	50,248	-21.51%

Paratransit On Time Performance: 97%

Passenger Information

<i>Clients</i>	93.11	%
<i>Companions</i>	0.00	%
<i>Attendants</i>	2.52	%
<i>Others</i>	4.37	%
<i>Pass. Per Trip</i>	1.05	
<i>Average Length</i>	33.53	Minutes
<i>Average Distance</i>	6.49	Miles
<i>Transferred Passengers</i>	2	

Requested Trip Information

<i>Total Requested</i>	6759	<i>No Shows</i>	50
<i>Unscheduled</i>	4	<i>Cancels CD</i>	59
<i>Unscheduled</i>	0.06%	<i>No Shows</i>	1.61 %
<i>Cancel Adv.</i>	552		
<i>Late Cancels</i>	287	<i>No Shows Other</i>	0
<i>Same Day</i>	349	<i>Cancel Other</i>	67
<i>Site Closure</i>	18	<i>Missed</i>	1
<i>User Error</i>	54	<i>MissedT</i>	0
<i>Cancels</i>	19.63%	<i>Missed</i>	0.01 %
<i>Transferred Trips</i>	2		

Hours Allocation

<i>Total</i>	3612.90	Hours
<i>Deadhead</i>	11.44	%
<i>Service</i>	88.56	%
<i>Live</i>	88.42	%
<i>Brk, Lnch, or Out</i>	0.14	%
<i>User defined breaks</i>	0.12	%

Miles Allocation

<i>Total</i>	44320.6	Miles
<i>Deadhead</i>	16.17	%
<i>Service</i>	83.83	%
<i>Live</i>	83.71	%
<i>Brk, Lnch, or Out</i>	0.12	%
<i>User defined breaks</i>	0.06	%

Vehicle Type

Paratransit		Fixed Route	
Cash	Umo	GFI	Umo
2,498	3,219	56	1,261
Passenger Total	5,717		1,317
Total Paratransit Ridership		7,034	

Fare Report:

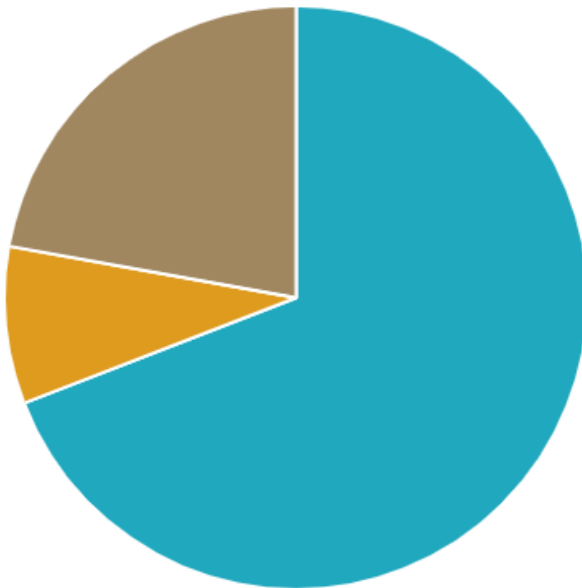
Fare Report: *Cash, GFI and Umo fares collected on fixed route and paratransit by service type*

	Paratransit	Full Fare	Reduced Fare		Free Rides	
			Univ Passes	Seniors/ PwD	Courtesy & PCA	Youth
Fixed Route	1317	20851	454	11426	1891	6006
Paratransit	5539	123	0	13	0	42
TOTAL	6856	20974	11893		7939	
<i>Percent of Total Ridership</i>	<i>14.4%</i>	<i>44.0%</i>	<i>1.0%</i>	<i>24.0%</i>	<i>4.0%</i>	<i>12.7%</i>

Skagit Transit Fare Payments by Media Type

Media Type	Count	Percentage
Card	17,701	69.12%
Paper Token	2,230	8.71%
Mobile	5,678	22.17%
Transfer Ticket		
External		
	25,609	100.00%

■ Card
 ■ Paper Token
 ■ Mobile
 ■ Transfer Ticket
 ■ External





Monthly Maintenance Facts and Figures

Diesel Fuel Consumed	157,686 Gallons
Propane Fuel Consumed	48,259 Gallon Equivalents

WEEKLY REVENUE HOURS			
	WEEKDAY	SATURDAY	SUNDAY
40X	309.66	49.12	
70X	359.87	36.56	
80X	173.29	36.37	1062.57
90X	667.08	51.29	1324.12
101	262.53	47.43	403.21
202	329.47	51.62	520.29
204	322.15	47.76	549.48
205	309.39	48.69	420.41
206	296.69	49.66	413.01
207	525.21	50.25	545.98
208	592.96	95.99	816.13
300	307.99	46.47	513.59
301	323.14	49.48	505.19
305	265.59	47.08	721.74
409	231.29	45.67	
410	231.29	47.16	
513	350.15		
615	314.57	52.41	
717	302.23	13.35	
TOTAL	6474.55	866.36	7795.72
TOTAL WEEKLY FIXED ROUTE REVENUE HOURS			15136.63
TOTAL WEEKLY PARATRANSIT REVENUE HOURS			119.63

WEEKLY REVENUE MILES			
	WEEKDAY	SATURDAY	SUNDAY
40X	7591.28	1195.54	
70X	9743.71	1002.19	
80X	5202.69	1028.98	1062.57
90X	22745.23	1684.64	1324.12
101	3355.28	508.49	403.21
202	4099.13	656.36	520.29
204	4795.77	684.05	549.48
205	3311.09	526.99	420.41
206	3095.64	520.99	413.01
207	7122.38	684.35	545.98
208	6201.37	1009.69	816.13
300	4204.50	641.86	513.59
301	4207.50	639.76	505.19
305	4999.13	899.01	721.74
409	3081.04	627.37	
410	6088.50	903.31	
513	8317.02		
615	6894.82	1135.26	
717	6238.17	300.23	
TOTAL	121294.25	14649.07	7795.72
TOTAL WEEKLY FIXED ROUTE REVENUE MILES			143739.04
TOTAL WEEKLY PARATRANSIT REVENUE MILES			37782.30

CAC REPORT

September 10, 2024

There was a lot of discussion on the CCA, (Climate Commitment Act), and possible future ramifications to Skagit Transit, depending on how the vote goes in November.

The ridership report was given, along with listing upcoming events.

A major event soon to be marketed is the National Week Without Driving Challenge for Skagit County, September 30 – October 4. There are three proposed ride-along events with CAC member volunteers, further details to come.

Next month's meeting will be October 1, at which the CAC officer nomination process will begin.

Respectfully Submitted,

Judy Jones

CAC Chair