

SPACE NEEDS PLANNING

| Description | Existing (E) | | | | 2035 Proposed | | | | 2050 Proposed | | | |
|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area |

| | | | | | | | | | | | | | | | | | | | |
|-------------------|----------------------------|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Fleet Size | Fixed Route 35' -40' Buses | 20 | | | | | | | | | | | | | | | | | |
| | Van Pool | 60 | | | | | | | | | | | | | | | | | |
| | Paratransit | 24 | | | | | | | | | | | | | | | | | |
| | Service | 17 | | | | | | | | | | | | | | | | | |
| | Subtotal | 121 | | | | | | | | | | | | | | | | | |

Building Spaces

| | | | | | | | | | | | | | | | | | | | |
|------------------------|--|--|--|--------|--|--|--|--------|--|--|--|--|--|--|--|--|--|--|------------------|
| Vehicle Maintenance | | | | | | | | | | | | | | | | | | | |
| Facilities Maintenance | | | | 13,568 | | | | 27,976 | | | | | | | | | | | 0 |
| Operations | | | | 1,510 | | | | 3,603 | | | | | | | | | | | (E) incl with VM |
| Administration | | | | 4,084 | | | | 6,783 | | | | | | | | | | | 0 |
| Fuel/Vault/tank farm | | | | 2,886 | | | | 3,540 | | | | | | | | | | | 0 |
| Wash | | | | 80 | | | | 5,400 | | | | | | | | | | | 0 |
| | | | | 0 | | | | 2,850 | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | |
|------------------------------|--|--|--|--------|--|--|--|--------|--|--|--|--|--|--|--|--|--|--|---|
| Building Space Totals | | | | | | | | | | | | | | | | | | | |
| | | | | 22,128 | | | | 50,152 | | | | | | | | | | | 0 |

Outdoor Spaces

| | | | | | | | | | | | | | | | | | | | |
|------------------------------|--|--|--|----|--|--|--|---------|--|--|--|--|-----|--|--|--|--|--|---------|
| Staff/Visitor Auto Parking | | | | | | | | | | | | | | | | | | | |
| 35-40 Bus/ Paratrans Parking | | | | 82 | | | | 31,000 | | | | | 104 | | | | | | 37,119 |
| Driver Training Pad | | | | 1 | | | | 81,800 | | | | | 1 | | | | | | 186,925 |
| VanPool | | | | 0 | | | | | | | | | 1 | | | | | | 17,877 |
| Outdoor Paved Total | | | | | | | | 112,800 | | | | | | | | | | | 279,188 |
| | | | | | | | | | | | | | | | | | | | 0 |

| | | | | | | | | | | | | | | | | | | | |
|----------------------------|--|--|--|--------|--|--|--|--------|--|--|--|--|--|--|--|--|--|--|---|
| Setbacks, Landscaped Areas | | | | | | | | | | | | | | | | | | | |
| | | | | 40,850 | | | | 93,347 | | | | | | | | | | | 0 |

| | | | | | | | | | | | | | | | | | | | |
|---------------------------------|--|--|--|---------|--|--|--|---------|--|--|--|--|--|--|--|--|--|--|--------|
| Total Site Requirements (SF) | | | | | | | | | | | | | | | | | | | |
| | | | | 175,778 | | | | 422,687 | | | | | | | | | | | |
| Total Site Requirements (Acres) | | | | 4 | | | | 4.0353 | | | | | | | | | | | 9.7035 |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|--|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area | |

Maintenance Offices

| | | | | | | | | | | | | | |
|--------------------------|----|----|----|-----|----|----|----|-----|--|--|--|--|----------------------------|
| Maint & Fac. Manager | 1 | 10 | 10 | 100 | 1 | 12 | 15 | 180 | | | | | dsk,crd,4chr,fl,shf,pc,tbl |
| Maintenance Supervisor | 0 | 10 | 10 | 0 | 1 | 10 | 12 | 120 | | | | | dsk,crd,3chr,fl, shf,pc |
| Maintenance Support Tech | 1 | 10 | 10 | 100 | 1 | 10 | 10 | 100 | | | | | dsk,crd,3chr,f,pc |
| Hostler Crew Supervisor | 0 | | | | 1 | 10 | 12 | 120 | | | | | (E) Parts office sharing |
| Fleet Lube Tech | 1 | | | | 1 | | | 0 | | | | | |
| Mechanics | 8 | | | | 12 | | | 0 | | | | | |
| Staff | 11 | | | | 17 | | | | | | | | |

Vehicle Maintenance

| | | | | | | | | | | | | | |
|---------------------------|---|----|----|-------|---|----|----|--------|--|--|--|--|----------------------------------|
| ParallelogramLift Bay | 2 | 55 | 25 | 2750 | 2 | 55 | 25 | 2750 | | | | | (E)Benwills/bridgejacks |
| Flat Bays | 3 | 55 | 20 | 3300 | 8 | 55 | 25 | 11000 | | | | | (E) StertilKonis |
| Vehicle Lift Bay | 1 | 55 | 25 | 1375 | 0 | | | 0 | | | | | (E)Mohawk 15K# |
| Vehicle Lift Bay | 1 | 36 | 30 | 1080 | 2 | 55 | 25 | 2750 | | | | | (E) Rotary 10K# |
| Pit Bay | 0 | | | | 0 | | | 0 | | | | | |
| PM/Running Repair | 0 | | | | 0 | | | 0 | | | | | |
| Alignment Bay and Rack | 0 | | | | 1 | 55 | 25 | 1375 | | | | | All Vehicles ????? Use Benwill's |
| Brake Bay | 0 | | | | 0 | | | 0 | | | | | |
| Tire Bay | 0 | | | | 1 | 55 | 25 | 1375 | | | | | (E)Contracted out |
| Tire Shop/Store Mezzanine | 0 | | | | 1 | 55 | 25 | 1375 | | | | | |
| Tool Crib | 1 | 29 | 9 | 261 | 0 | | | 0 | | | | | Now Shop/Fab Space |
| Battery Room | 0 | | | | 0 | | | 0 | | | | | No onsite chg, strg |
| Lube Room | 1 | 12 | 22 | 264 | 1 | 20 | 40 | 800 | | | | | 3 @ 275gl;2 @ 55gl, plusShopflr |
| Janitor | 0 | | | | 1 | 10 | 12 | 120 | | | | | |
| Lunchroom | 1 | 10 | 12 | 120 | 1 | 12 | 18 | 216 | | | | | 8 staff (E) |
| Men's Restroom | 1 | 8 | 16 | 128 | 1 | 8 | 16 | 128 | | | | | |
| Men's Locker Room | 1 | 5 | 10 | 50 | 1 | 8 | 10 | 80 | | | | | (in break rm, 12 lckrs |
| Women's Restroom | 0 | 5 | 9 | 0 | 1 | 8 | 8 | 64 | | | | | |
| Shower | 1 | 5 | 9 | 45 | 2 | 6 | 10 | 120 | | | | | |
| Women's Locker Room | 0 | | | | 1 | 6 | 8 | 48 | | | | | |
| Subtotal | | | | 9,573 | | | | 22,721 | | | | | |

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|-------------|--------------|---|---|---------------|------|---|---|---------------|-----|---|---|--|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | |

Vehicle Maint.- Cont'd

| | | | | | | | | | | | | | |
|-----------------------------|---|----|----|--------|---|----|----|--------|--|--|--|--|-------------------------------|
| Hostler Room | 0 | | | | | | | 0 | | | | | (E) in break rm, 4 staff |
| Machine Shop/Engine Rebuild | 0 | | | | 1 | 20 | 20 | 400 | | | | | (E) in Lift Bay tool crib spc |
| Parts Clean/Chassis Wash | 0 | | | | 1 | 55 | 25 | 1375 | | | | | With Lift |
| Chassis Wash Equipt. | | | | | 1 | 10 | 8 | 80 | | | | | |
| GFI/Electronics Shop | 1 | 10 | 10 | 100 | 1 | 10 | 12 | 120 | | | | | |
| Compressor Room | 0 | | | | 1 | 12 | 15 | 180 | | | | | |
| Electrical | 0 | | | | 1 | 12 | 12 | 144 | | | | | |
| Mechanical Equipment | 1 | 20 | 30 | 600 | 1 | 12 | 15 | 180 | | | | | |
| Fire Protection Riser | 0 | | | | 1 | 6 | 6 | 36 | | | | | |
| Parts Storage | 1 | 25 | 55 | 1375 | 1 | 20 | 30 | 600 | | | | | |
| Parts Storage Office | 1 | 10 | 12 | 120 | 1 | 10 | 10 | 100 | | | | | |
| Parts Receiving/Shipping | 0 | | | | 1 | 20 | 12 | 240 | | | | | |
| Coverall Shelves/Bins | 0 | | | | 1 | | | 0 | | | | | On Mezz? |
| Lost & Found | 0 | | | | | | | 0 | | | | | ?? |
| Parts Mezzanine | 1 | 50 | 36 | 1800 | 1 | 50 | 36 | 1800 | | | | | |
| Subtotal | | | | 3,995 | | | | 5,255 | | | | | |
| V Maintenance Total | | | | 13,568 | | | | 27,976 | | | | | |

Facilities Maintenance

| | | | | | | | | | | | | | |
|------------------------------|---|----|----|-----|---|----|----|------|--|--|--|--|----------------------------------|
| Facilities Supervisor (1) | 0 | | | | 1 | 10 | 12 | 120 | | | | | |
| Technicians (4) | 0 | | | | | | | 0 | | | | | Share VM Break/lckrs/rstrms/Shwr |
| Carpentry Shop | 0 | | | | 1 | 20 | 20 | 400 | | | | | |
| Small Parts Paint Booth | 0 | | | | 1 | 12 | 12 | 144 | | | | | |
| Grnd Flr Supplies | 1 | 12 | 20 | 244 | 1 | 20 | 20 | 400 | | | | | |
| Haz Mat Storage | 0 | | | | 1 | 18 | 20 | 360 | | | | | |
| Int drive-thru truck loading | 0 | | | | 1 | 55 | 25 | 1375 | | | | | |
| Pallet Rack Storage | 0 | | | | 1 | 18 | 20 | 360 | | | | | |
| Ext. Covered Storage | 0 | | | | | | | 0 | | | | | For blades, plows, trailer |
| Cargo Container Pods | 3 | | | 600 | 0 | | | 0 | | | | | Three Currently |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|--|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area | |

Facilities Maint.- Cont'd

| | | | | | | | | | | | | |
|-------------|---|----|----|-----|---|----|----|-----|--|--|--|--|
| Metals Shop | 1 | 12 | 25 | 300 | 1 | 12 | 25 | 300 | | | | |
| CrewStorage | 1 | 8 | 12 | 96 | 1 | 12 | 12 | 144 | | | | |

| | | | | | | | | | | | | |
|-------------------------------|---|---|----|-------|--|--|--|-------|--|--|--|--|
| Subtotal | | | | | | | | 3603 | | | | |
| Circulation | 1 | 9 | 30 | 270 | | | | | | | | |
| Total Fac. Maintenance | | | | 1,510 | | | | 3,603 | | | | |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area |

Operations

| | | | | | | | | | | | | | |
|------------------------|----|----|----|-----|---|----|----|------|--|--|--|--|--------------|
| Coach Operators | 41 | | | | | | | | | | | | |
| Paratransit Operators | 31 | | | | | | | | | | | | |
| Staff | 19 | | | | | | | | | | | | |
| Scheduling | 4 | 5 | 14 | 280 | 1 | 10 | 15 | 150 | | | | | |
| Dispatch | 3 | 5 | 14 | 210 | 1 | 10 | 12 | 120 | | | | | |
| Operations Manager | 1 | 10 | 11 | 110 | 1 | 12 | 15 | 180 | | | | | |
| Supervisors | 1 | 13 | 35 | 455 | 0 | | | 0 | | | | | |
| Supervisor Pvt Offices | 0 | | | 0 | 6 | 10 | 15 | 900 | | | | | |
| Eligibility Specialist | 0 | | | 0 | 1 | 10 | 15 | 150 | | | | | |
| Cubicles | 1 | 14 | 35 | 490 | 6 | 8 | 8 | 384 | | | | | (E) 4 cubes; |
| Work Area/Supplies | 1 | 5 | 15 | 75 | 1 | 8 | 12 | 96 | | | | | |
| Safety Office | 0 | | | 0 | 1 | 10 | 15 | 150 | | | | | |
| Training | 1 | 24 | 40 | 960 | 1 | 24 | 40 | 960 | | | | | |
| Training Storage | 0 | | | 0 | 1 | 8 | 12 | 96 | | | | | |
| Operators Break | 1 | 19 | 29 | 551 | 1 | 30 | 40 | 1200 | | | | | |
| Operators Lockers | 1 | 8 | 15 | 120 | 1 | 18 | 18 | 324 | | | | | |
| Operator Quiet Room | 0 | | | 0 | 1 | 8 | 10 | 80 | | | | | |
| Mens Restroom/Shwr | 1 | 10 | 15 | 150 | 1 | 10 | 18 | 180 | | | | | |
| Womens Restrm/Shwr | 1 | 10 | 15 | 150 | 1 | 10 | 16 | 160 | | | | | |
| Clean Uniform | 0 | | | 0 | 1 | 6 | 6 | 36 | | | | | |
| Soiled Uniform | 0 | | | 0 | 1 | 6 | 8 | 48 | | | | | |
| Small Conference | 0 | | | 0 | 1 | 12 | 14 | 168 | | | | | |
| File Archives | 0 | | | 0 | 1 | 12 | 16 | 192 | | | | | |
| Customer Service | 0 | | | 0 | | | | 0 | | | | | |
| Fitness | 0 | | | 0 | 1 | 18 | 18 | 324 | | | | | |

| | | | | | | | | | | | | | |
|-------------------------|--|--|--|-------|--|--|--|-------|--|--|--|--|--|
| Subtotal | | | | 3,551 | | | | 5,898 | | | | | |
| Circulation (15%) | | | | 533 | | | | 885 | | | | | |
| Total Operations | | | | 4,084 | | | | 6,783 | | | | | |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|--|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area | |

| |
|-----------------------|
| Administration |
|-----------------------|

| | | | | | | | | | | | | | | |
|----------------------------|----|----|----|-----|---|----|----|-----|--|--|--|--|--|---------------------------------------|
| Staff | 12 | | | | | | | | | | | | | |
| Executive Director | 1 | 12 | 14 | 168 | 1 | 12 | 16 | 192 | | | | | | dsk,cr,5chrs,file,table, shlf |
| Private Office | 3 | 12 | 12 | 432 | 5 | 12 | 12 | 720 | | | | | | dsk,cr,chr,file, shlf-Grants/HR/Acctg |
| Cubicles | 6 | 42 | 21 | 882 | 8 | 8 | 8 | 512 | | | | | | |
| IT Office | 1 | 14 | 15 | 210 | 1 | 10 | 12 | 120 | | | | | | |
| IT Small Server, DVR Space | 1 | 6 | 6 | 36 | 1 | 12 | 20 | 240 | | | | | | adj IT office |
| Receptionist | 1 | 14 | 14 | 96 | 1 | 8 | 12 | 96 | | | | | | counter w 2 chrs |
| Waiting | 1 | 8 | 12 | 96 | 1 | 8 | 12 | 96 | | | | | | 2chrs unless BdRm added |
| Active Files | 1 | 8 | 12 | 96 | 1 | 8 | 12 | 96 | | | | | | 4-drwrlat |
| Work/Copy Area | 1 | 10 | 20 | 200 | 1 | 10 | 20 | 200 | | | | | | |
| Conference | 1 | 12 | 20 | 240 | 1 | 14 | 20 | 280 | | | | | | |
| Small Conference | 0 | | | | 1 | 12 | 12 | 144 | | | | | | |
| Board Meeting Room | 0 | | | | | | | 0 | | | | | | 32-35 persons |
| Mezzanine Server Spc | 1 | 10 | 16 | | | | | 0 | | | | | | (E)Mezz |
| Custodial Supplies | 1 | 10 | 7 | 70 | 1 | 8 | 8 | 64 | | | | | | |
| Mens Restroom | 1 | 7 | 7 | 49 | 1 | 7 | 7 | 49 | | | | | | |
| Womens Restroom | 1 | 7 | 7 | 49 | 1 | 7 | 7 | 49 | | | | | | |
| Secure Files/HR/Libr'y | 0 | | | | 1 | 12 | 20 | 240 | | | | | | |
| Planner/SvcDev | 0 | | | | 1 | 10 | 12 | 120 | | | | | | |

| | | | | | | | | | | | | | | |
|-----------------------------|--|--|--|--------------|--|--|--|--------------|--|--|--|--|--|--|
| Subtotal | | | | 2624 | | | | 3218 | | | | | | |
| Circulation (10%) | | | | 262.4 | | | | 322 | | | | | | |
| Total Administration | | | | 2,886 | | | | 3,540 | | | | | | |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area |

| |
|-------------|
| Fuel |
|-------------|

| | | | | | | | | | | | | | | |
|---------------------------|---|---|----|--|---|----|----|-------|--|--|--|--|--|-----------------|
| Office/Control Room | 0 | | | | 1 | 7 | 8 | 56 | | | | | | |
| Restroom | 0 | | | | 1 | 7 | 6 | 42 | | | | | | |
| Storage/Lube Room | 0 | | | | 1 | 7 | 6 | 42 | | | | | | |
| Vaccum Equipment Room | 0 | | | | 1 | 8 | 12 | 96 | | | | | | |
| Vault/Money Counting Room | 1 | 8 | 14 | | 1 | 8 | 14 | 112 | | | | | | |
| Fuel Lane 1 | 1 | | | | 1 | 18 | 57 | 1026 | | | | | | |
| Fuel Lane 2 | | | | | 1 | 18 | 57 | 1026 | | | | | | |
| DPF Cleaning System | | | | | 1 | 8 | 12 | 96 | | | | | | HTd spc |
| Emergency Generator | | | | | 1 | 8 | 18 | 144 | | | | | | |
| Electrical Room | | | | | 1 | 4 | 6 | 24 | | | | | | |
| Tank Farm | | | | | 1 | | | 2500 | | | | | | (E) 6kgaldiesel |
| Flamable Storage | | | | | | | | 0 | | | | | | |
| Compressor | | | | | 1 | 8 | 10 | 80 | | | | | | |
| Subtotal | | | | | | | | 5,244 | | | | | | |
| Circulation | | | | | | | | 150 | | | | | | |
| Total Fuel | | | | | | | | 5394 | | | | | | |

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|-------------|--------------|---|---|------|---------------|---|---|------|---------------|---|---|------|--|
| | Qty | L | W | Area | Qty. | L | W | Area | Qty | L | W | Area | |

Wash

| | | | | | | | | | | | | | |
|-------------------------|---|--|--|--|---|----|----|-------|--|--|--|--|-----------------|
| Drive thru Wash Lane | 0 | | | | 1 | 20 | 60 | 1,200 | | | | | 4 brush pkg |
| Pressure Wash Lane | 0 | | | | 1 | 20 | 60 | 1,200 | | | | | Drive thru |
| Equipment/Water Reclaim | 0 | | | | 1 | 10 | 45 | 450 | | | | | Heated Spc |
| Chassis Wash | 0 | | | | 0 | | | 0 | | | | | Maint. Shop Bay |

| | | | | | | | | | | | | | |
|-------------------|--|--|--|--|--|--|--|-------|--|--|--|--|--|
| Subtotal | | | | | | | | 2,850 | | | | | |
| Circulation | | | | | | | | 0 | | | | | |
| Total Wash | | | | | | | | 2,850 | | | | | |